



**TABLE OF CONTENTS**

ROLL CALL	Page 2
APPROVAL OF MINUTES	Page 2
PRESENTATIONS	Page 2
PUBLIC COMMENT	Page 2
CORRESPONDENCE	Page 2
REPORTS	Page 2
COMMITTEE REPORTS:	
FACILITIES	Page 3
STRATEGIC/COMMUNITY AWARENESS	Page 3
FINANCE	Page 3-4
POLICY	Page 4
TRANSPORTATION	Page 4
CAFETERIA	Page 4
CURRICULUM	Page 4-5
PERSONNEL	Page 5-6 & 7
NEW BUSINESS	Page 6
OLD BUSINESS	Page 6
EXECUTIVE SESSION	Page 6
MONTHLY HIB REPORT	Page 7
ADJOURNMENT	Page 7



The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the South Jersey Times and Courier Post. The meeting was called to order at 7:15 p.m. by President Jones. Following the flag salute, a moment of silent reflection was observed.

**ROLL CALL:**

Roll call was taken with the following members present: Cavalieri, Cosentino, Jones, Licciardello, O'Brien, Schonewise, and Starks. Absent: Becker. Also present were the Superintendent, the Business Administrator, the Jeffrey Clark School Principal, the Samuel Mickle School Principal, the Assistant Principals, the Directors of Curriculum, and one hundred (100) plus members of the public.

**APPROVAL OF MINUTES:**

On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of September 21, 2022

**PRESENTATIONS:**

- The Superintendent provided a presentation to the Board highlighting recent school business and activities.
- A representative from Home & School updated the public and the Board on Home & School activities.
- The character education program recognized Jeffrey Clark and Samuel Mickle "Buzzworthy Students of the Month" for acceptance.
- The Directors of Curriculum presented the 2021 NJSLA Student Data.

**PUBLIC COMMENT:**

- An EGEA representative updated the Board on recent EGEA events.
- A parent commented on recent SEPAC events.

**CORRESPONDENCE:**

- Letter of request for an unpaid leave of absence from R.N., Instructional Aide, referred to personnel.
- Letter of request for an unpaid leave of absence from J.S., Classroom Teacher, referred to personnel.
- Letter of request for an unpaid leave of absence from C.R., Classroom Teacher, referred to personnel.
- Letter of request for an unpaid leave of absence from D.C., Supervisory Aide, referred to personnel.
- Letter of retirement from K.D., Classroom Teacher, referred to personnel.
- Letter of resignation from J.N., School Board Member, referred to personnel.
- Letter of resignation from J.H., PT Instructional Aide, referred to personnel.
- Letter of resignation from C.M., Supervisory Aide, referred to personnel.
- Letter of resignation from J.L., LTS Speech Language Specialist, referred to personnel.
- Letter of resignation from S.S., Beginner Classroom Assistant, referred to personnel.

**REPORTS: (Attachment – 1)**

- Principals' reports for review.
- Child Study Team Supervisor's report for review.
- Supervisor of Instruction's report for review.
- Transportation Coordinator & Registrar's report for review.
- Annual HIB Self-Assessment for the 2021-22 school year.





COMMITTEE REPORTS:

FACILITIES:

- The Jeffrey Clark School held a fire drill on September 13, 2022 at 2:00 p.m., a lockdown drill on September 16, 2022 at 9:50 a.m., and a tabletop discussion on September 22, 2022. The drills were supervised by the Assistant Principal, Jessica Loggia, and the School Principal, Jennifer Connell.
- The Samuel Mickle School held a fire drill on September 12, 2022 at 2:10 p.m. and a lockdown drill on September 15, 2022 at 9:45 a.m. The drills were supervised by the Assistant Principals, Bethanne Barousse and Jessica Loggia, and the School Principal, Richard Carr.

On motion by O'Brien, second by Starks, and carried by unanimous voice vote, the Board approved the annual Comprehensive Maintenance Plan and M-1 (Annual Maintenance Budget Amount Worksheet) for the 2022-23 SY.  
**(Attachment – 2)**

- The Board was updated on the Long Range Facility Plan.

On motion by O'Brien, second by Schonewise, and carried by unanimous voice vote, the Board approved the authorization of Garrison Architects to amend the district's Long Range Facility Plan (LRFP).

STRATEGIC/COMMUNITY AWARENESS:

No report.

FINANCE:

On motion by Schonewise, second by O'Brien, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment – 3)**

- Payment of bills for October 19, 2022:

Custodian Account	\$1,002,915.71
Cafeteria Account	\$39,989.62
Enterprise Account	\$22,793.81
- Electronic Checks for September 2022:

Custodial Account	\$1,287,515.70
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- Cafeteria and Beyond the Bell Profit & Loss Statement for September 2022. **(Attachment – 4)**
- Line item transfers approved by the Superintendent for September 2022.

**(Transfer List Attachment along with Transfer Status Report Attachment – 5)**

- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent for August 2022. **(Attachment – 6)**
- Board Secretary's Certification as follows:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 30, 2022, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

  
Board Secretary/Business Administrator

10/19/2022  
Date



COMMITTEE REPORTS: (continued)

FINANCE: (continued)

- Financial Obligations Certification:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of August 31, 2022, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 1
<u>A</u> Lori Becker		<u>Y</u> Todd Jones	<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri		<u>Y</u> Lisa Licciardello	<u>Y</u> Lynn Starks
<u>Y</u> Stephanie Cosentino		<u>Y</u> Jodie O'Brien	

On motion by Schonewise, second by O'Brien, and carried by unanimous roll call vote, the Board approved the following:

- Tuition contract with **Gloucester County Special Services School District** for the 2022-23 SY for student SID#5621755113 at a cost of \$44,100 and students SID#6304439453 and SID#4930815832 at a per student cost of \$41,850.
- One-on-one teacher assistant agreement with **Gloucester County Special Services School District** for the 2022-23 SY for student SID#5621755113 and student SID#6304439453 at a cost of \$41,580.00 per student.
- The Field Trips and/or Sports Joint Transportation Agreement for the time period of September 1, 2022 – June 30, 2023 with Gateway Regional High School District to provide to/from transportation for field trips for an annual estimated contract cost of \$10,000.00.
- The cancelation of refund checks issued by the School Lunch Account. **(Attachment – 7).**

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 1
<u>A</u> Lori Becker		<u>Y</u> Todd Jones	<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri		<u>Y</u> Lisa Licciardello	<u>Y</u> Lynn Starks
<u>Y</u> Stephanie Cosentino		<u>Y</u> Jodie O'Brien	

POLICY:

On motion by Licciardello, second by Schonewise, and carried by unanimous voice vote, the Board adopted the first reading of policy 5512 Harassment, Intimidation, or Bullying. **(Attachment – 8)**

TRANSPORTATION:

No Report.

CAFETERIA:

No report.

CURRICULUM:

On motion by Licciardello, second by O'Brien, and carried by unanimous voice vote, the Board approved the following:

- The disposal of 2<sup>nd</sup> grade science and social studies textbooks. **(Attachment – 9)**
- The following professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Caitlin Sweeney	Wilson Language Training	Virtual	10/24/22-10/26/22	\$679
Jennifer Connell, Alison Bastien, & Angelina Weston	How to Improve Your School Counseling Toolkit	Blackwood	10/28/22	\$447

*Continues on next page*





COMMITTEE REPORTS: (continued)

CURRICULUM: (continued)

Name	Workshop	Location	Date(s)	Cost
Lisa Giorgianni & Dana Kemner	Reading for Meaning Grades 1-4	Blackwood	11/1/22	\$298
Christine McNeill & Somer Robostello	Certified Autism Spectrum Disorder Clinical Specialist	Glassboro	11/3/22	\$0
Bernadette Savage	Cutting Edge Strategies for Kindergarten	Virtual	11/7/22	\$279
Beth Ann Godfrey	Bringing it Back to Basics	Virtual	11/18/22	\$149
Jennifer Connell	Powerful Strategies to Increase Success	Virtual	12/1/22	\$279
Nicole Macaluso	Reading as Sentence Study	Ewing	12/9/22	\$150
Emery Brown	Group Play Supervision	Virtual	10/28/22, 11/4/22, 12/2/22	\$0
	Play Therapy for Young Children	Virtual	Self-paced	\$110
Alison Bastien	Certified Autism Training Course	Virtual	Self-paced	\$200

- Field Trips for the 2022-23 SY:
  - Preschool to visit the Cinder Bar and Little Gym in Clarksboro, NJ
  - 6<sup>th</sup> Grade to visit Hershey Park in Hershey, PA

PERSONNEL:

On motion by Schonewise, second by Licciardello, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2022-23 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:
  - Brooke Budd Part-time Instructional Aide Step 1
  - Jill Periconi Part-time Instructional Aide Step 1
- The hiring of interim teacher positions, until the return of the regular employee from absence or June 30, 2023, whichever is sooner, at the substitute rate for 20 days followed by a rate of \$175 per day for days 21-40, followed by the Step 1 per diem rate, determined by the Collective Bargaining Agreement, pending teaching certifications, tuberculosis test, and background checks:
  - Ryan Elliott PE Teacher BA, Step 1
- The transfer of Melissa Croce, Custodian II, from the Samuel Mickle School to the Jeffrey Clark School.
- The amendment of the Transportation Coordinator/Registrar's contract for the remainder of the 2022-23 SY.
- The appointment of the following for the 2022-23 school year:
  - Jessica Loggia as the Anti Bullying Coordinator
  - Bethanne Barousse as the Alternate Anti Bullying Coordinator
  - Joseph Valver as the Website Accessibility Coordinator
- A University of the Arts music student to observe Michael Gillespie in November and December.

<b>ROLL CALL VOTE:</b>	<b>Yea – 7</b>	<b>Nay – 0</b>	<b>Absent – 1</b>
<u>A</u> Lori Becker	<u>Y</u> Todd Jones		<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri	<u>Y</u> Lisa Licciardello		<u>Y</u> Lynn Starks
<u>Y</u> Stephanie Cosentino	<u>Y</u> Jodie O'Brien		

On motion by Schonewise, second by Cosentino, and carried by unanimous roll call vote, the Board approved the following:

- The request for an unpaid leave of absence from Rachel Natkin, Instructional Aide, effective September 23, 2022, September 26-27, 2022, and October 5, 2022.

*Continues on next page*



COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

- The request for an unpaid leave of absence from Jennifer Samaniego, Classroom Teacher, effective November 18, 2022 and November 28, 2022.
- The request for an unpaid FMLA/NJFLA leave of absence from Dorothy Chila-DiLoreno, Supervisory Aide, effective November 2, 2022 through November 9, 2022.
- The retirement of Kathleen Dougherty, Classroom Teacher, effective January 1, 2023.
- The resignation of Jennifer Nevius, School Board Member, effective October 14, 2022.
- The resignation of Jennifer Hausman, PT Instructional Aide, effective November 11, 2022.
- The resignation of Chelsea Michel, Supervisory Aide, effective October 25, 2022, will remain on the substitute list.
- The resignation of Johanna Leister, Long-term Substitute Speech Language Specialist, effective November 18, 2022.
- The resignation of Samantha Schaefer, Beginner Classroom Assistant, effective November 17, 2022.

**ROLL CALL VOTE:**

**Yea – 7**

**Nay – 0**

**Absent – 1**

A Lori Becker

Y Todd Jones

Y Mark Schonewise

Y Jennifer Cavalieri

Y Lisa Licciardello

Y Lynn Starks

Y Stephanie Cosentino

Y Jodie O'Brien

On motion by Schonewise, second by Licciardello and carried by unanimous roll call vote, the Board tabled the motion to approve the request for an unpaid leave of absence from Carly Reese, Classroom Teacher, effective November 9, 2022.

NEW BUSINESS:

- The Teacher of the Year and Educational Support Person of the Year will need a Board Member representative.

OLD BUSINESS:

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the MOU with Total Turf Experience LLC as the district's primary reunification site. **(Attachment – 10)**

EXECUTIVE SESSION:

On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the Board approved the following resolution:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**BE IT THEREFORE RESOLVED**, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- 1) Harassment, Intimidation, and Bullying
- 2) Personnel
- 3) Legal Matters

**BE IT FURTHER RESOLVED**, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

**BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The Board convened in Executive Session at 8:20 p.m. The following members were present: Cavalieri, Cosentino, Jones, Licciardello, O'Brien, Schonewise, and Starks. Absent: Becker. Also present were the Superintendent and the Business Administrator.

On motion by Schonewise, second by Cosentino, and carried by unanimous voice vote, the Board approved to place reconvened in public session at 9:15 p.m.





COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

On motion by Schonewise, second by Cavalieri, and carried by unanimous voice vote, the Board approved to place the tabled motion to approve the request for an unpaid leave of absence from Carly Reese, Classroom Teacher, effective November 9, 2022 on the agenda.

On motion by Schonewise, second by Cavalieri, and carried by unanimous roll call vote, the Board denied the request for an unpaid leave of absence from Carly Reese, Classroom Teacher, effective November 9, 2022.

ROLL CALL VOTE:		Yea – 0	Nay – 7	Absent – 1	
<u>A</u>	Lori Becker	<u>N</u>	Todd Jones	<u>N</u>	Mark Schonewise
<u>N</u>	Jennifer Cavalieri	<u>N</u>	Lisa Licciardello	<u>N</u>	Lynn Starks
<u>N</u>	Stephanie Cosentino	<u>N</u>	Jodie O'Brien		

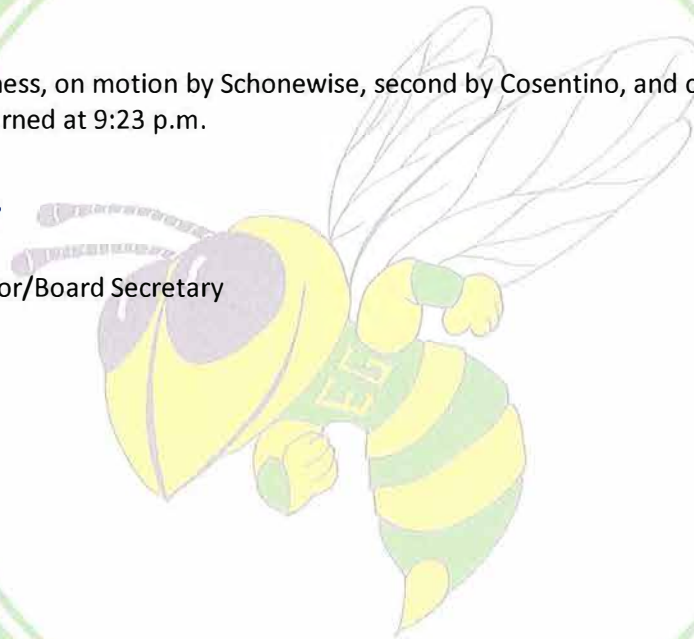
MONTHLY HIB REPORT:

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the Superintendent's monthly HIB report.

ADJOURNMENT:

There being no further business, on motion by Schonewise, second by Cosentino, and carried by unanimous voice vote, the meeting was adjourned at 9:23 p.m.

Gregory Wilson  
School Business Administrator/Board Secretary



# Jeffrey Clark School

**Principal's Update**

**Dr. Jennifer Connell**

**October 2022**

## **Total Enrollment: 534**

Preschool	30	Beginners	143
First Grade	190	Second Grade	171

## **October 2022 Jeffrey Clark Updates**

- Jeffrey Clark's School Improvement Committee Panel met on September 29, 2022.
- Beginner students went to Zimmerman's Farm for a field trip in October to build community and experience pumpkin picking and a hayride. The Home and School Association funded this trip as part of their Field Trip Grant, and we are grateful for their support and generosity.
- First Grade went to Zimmerman's Farm for a field trip in October to build community and experience pumpkin picking and a hayride. The Home and School Association funded this trip as part of their Field Trip Grant, and we are grateful for their support and generosity.
- Second Grade went to Mood's Farm for a field trip in late September to build community and experience apple picking. The Home and School Association funded this trip as part of their Field Trip Grant, and we are grateful for their support and generosity.
- Back to School Night was held on September 19, 2022. Teacher presentations and community tables were highlights of the evening.
- The NJ Child Assault Prevention series was shared with our Beginners over the first two weeks in October. We are grateful to our Home & School for funding this assembly program for our students.
- Jeffrey Clark's faculty enjoyed professional growth on Monday, October 10, 2022, with data training, data review sessions, discipline review, and a review of foundational reading skills.
  - Picture Day occurred on October 13, 2022. Smiles were everywhere!
- Our East Greenwich Fire Department did a wonderful job on October 14, 2022, with grade-level presentations and a tour of the fire truck outside. Thank you to all involved with a wonderful assembly for our students!
- Mrs. Wordelmann held our fall book fair this October. A family night was held on October 18, 2022.
  - Jeffrey Clark School held a fire drill on October 14, 2022, at 2:00 PM.
- Jeffrey Clark School held a Staff Meeting on October 12, 2022. Our instructional focus was Student Questioning related to our PDP goal of Practicing Skills, Strategies, and Processes.
  - A non-fire evacuation drill will take place in October.
  - A Jeffrey Clark Team Leader meeting occurred on October 19, 2022.

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## Samuel Mickle School

Principal's Update

Dr. Richard Carr

October 2022

### Total Enrollment: 725

Grade 3	189	Grade 5	173
Grade 4	179	Grade 6	184

## Mickle Updates

### Instruction and Learning

- Instructional staff members have completed their professional development plans, identifying specific targets and actions for professional growth over the course of the year that are aligned with school and district focus areas.
- Students in grades 4-6 completed the Start Strong Assessment on 9/20/22 and 9/21/22, completing units in Math, English Language Arts, and Science (grade 6 only). Available reports provide teachers with meaningful information regarding student proficiency based upon previous year standards and skills.
- A Mickle School Improvement Panel meeting was held on 9/15/22 and 10/14/22.
- Mickle staff in-service sessions were held on 10/10/22. Staff engaged in professional learning sessions on the following topics - data-informed instruction, inclusive practices in Special Areas, research-based reading skills, safety scenarios trainings, enhancing critical thinking, and others.

### Safety and Security

- A fire evacuation drill was held on 10/13/22 and a security tabletop drill was held on 10/10/22.
- On 10/13/22, Mickle recognized Fire Prevention Day by hosting a visit from members of the EG Fire Department, in which students participated in tours of fire emergency vehicles and engaged in fire safety presentations. We are grateful for the EG Fire Department's involvement with our school and their work in the community.

### School Events

- Back to School Night was held on the evening of 9/22/22, providing the opportunity for families to visit the school, classrooms, and learn more about their child's instructional programming.
- Mickle's "Week of Respect" was observed the week of October 3, in which we focused on furthering a culture of positive and respectful character, and emphasized a particular focus with daily spirit days throughout the week.
- Extracurricular band and chorus sessions have begun and are occurring after school each week. Additionally, Mickle students have the opportunity to participate in a total of twelve school clubs occurring over the course of this school year.
- The evening Family Book Fair was held in the Mickle gym on 10/4/22. The evening was a major success and we were grateful to see many families visit!
- Picture Day was held on 10/12/22 for Mickle students.
- The Mickle outdoor Halloween costume parade is scheduled for 2:00 p.m. on 10/31/22.

# East Greenwich Township Schools

## Office of the Child Study Team



◆ A Place for Learning◆ A Commitment to Excellence ◆

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559 Kings Highway, Mickleton, New Jersey 08056

### **Referrals**

Referrals made to the Child Study Team between September 15, 2022 and October 13, 2022

Grade	Reason	Referred by	District Entry Date
PSD	Aging out of Early Intervention	Parents	9/27/2022
4	Possible Learning Disability/Reading	Parent	9/5/2018
4	Speech/Articulation	Teacher	9/06/2022
2	Speech/Articulation	Teacher	9/3/2021
2	Speech/Articulation	Teacher	9/4/2019
1	Attention Difficulties/Articulation	Parent	9/3/2021
PSD	Aging out of Early Intervention	Parents	10/11/2022

**Total Referrals = 7**

### **Evaluations Completed by CST between September 15 and October 13, 2022**

Psychological - 4

Speech -3

Learning -2

**Total Evaluations completed =9**



### **Meetings held between September 15 and October 13, 2022**

Eligibility meetings held - 2

Evaluation planning meetings held -5

Reevaluation planning meetings held 2

IEP Review Meetings- 7

Speech meetings held 7

**Total Meetings held = 23**

Students found eligible for special education - 2

Students found eligible for speech - 0

Jennifer Clune, Jennifer Hunt, and Marita Marcionese have been attending special education team meetings and inserviced teachers on alternative assessments for ICR and Resource Teachers. They have also discussed student goals and objectives for ICR teachers. Jennifer Clune has completed progress monitoring, co assessment and Aims Web with the teachers.

Kristy Jones and Jennifer Hunt have been inservicing teachers on Read and Write for special education students.

Amanda Black has trained 35 staff members on Act, Choice point training and Safety Care (QBS Training). Also, Mrs. Black trained self-contained teachers in the principles of ABA.

### **Nurses:**

The East Greenwich Township School Nurses held a Coffee and Conversation on October 11, 2022 for parents of students who have diabetes. Currently, there is a rise in the number of students being diagnosed with Type 1 diabetes and the nurses wanted to form a support group for our parents.

# Curriculum and Instruction Office Report

Submitted by:

Mrs. Lisa Giorgianni, Supervisor of Instruction for English Language Arts, ELL, and Special Areas  
Mr. Jeffrey Miller-McGrail, Supervisor of Math, Science, Social Studies, and Gifted & Talented

## Regional Curriculum Meetings:

- County ELA/SS Supervisors Meeting - October 20
- County Math Supervisors Meeting - October 20

## Observations:

- Observations for the new year have begun. We are excited to get to see our teachers in action!
- The district administrators continue to conduct walkthroughs in classrooms in order to learn more about instruction and to identify what support may be needed. This tool provides an opportunity to gather evidence of instruction over a series of short and brief (3-5 minutes) classroom visits.

## Testing:

- Our Fall Benchmark testing is complete. Students' diagnostic levels were determined using varying measures. These measures included LinkIt Form A, Aimsweb, and IXL.
  - Assessment Results/Reporting to Parents:
    - LinkIt! (Grades 1-6): Shared on the Parent Portal by classroom teacher
    - Aimsweb: Will be shared and explained at November parent conferences
    - IXL: Will be shared and explained at November parent conferences
- StartStrong testing concluded in grades 4-6 in ELA and Math, and in grade 6 for Science. Scores will be sent home to parents after they are provided to the district by the NJDOE.

## New Jersey Tiered Systems of Support - Early Reading Grant:

- The district is in cohort 3 of the NJTSS-ER grant. At our professional development day on October 10th our B-3 staff utilized an online course provided by the NJTSS-ER grant called "Research-Based Priority Early Reading Skills." This supported the deepening of knowledge in relation to foundational reading skills. Teachers received a certificate for completion.
- On October 12th the district's NJTSS-ER team met with grant representatives, along with our partner district in the cohort, Burlington. Together, we reviewed protocol documents and discuss action items for this school year. In early November, we will have our first individual consult meeting for the school year with the state level coaches.
- The grant team is currently in the process of completing a data analysis of Aimsweb in relation to Fall screening for grades B-3. This screening information supports the early identification of reading risk for students. Through the grant, we will be able to identify trends from Fall 21 to Fall 22 and Spring 22 to Fall 22. This information will be shared with staff once completed and action items will be developed.

## Future Planning and Preparation:

- Mr. Miller-McGrail and Mrs. Lisa Giorgianni are scheduled to attend team meetings following the district's professional development day on October 10th to discuss NJSLA trends/findings, skill-based grouping decisions, and actionable items for the new school year.
- Our first session of the Take FLIGHT program will run from October 4th through January 31st at the Jeffrey Clark School. Multiple measures were used as criteria to determine which students in Grades 1 and 2 would participate during this session. Letters to the parents of those students who met the criteria went home on September 19th.



**EAST GREENWICH TOWNSHIP SCHOOL DISTRICT  
TRANSPORTATION COORDINATOR AND REGISTRAR'S REPORT  
OCTOBER, 2022  
ANN MARIE ELLIOTT**

***TRANSPORTATION***

**DAILY TRANSPORTATION** - The daily transportation of our general education students has settled into a routine. Bus arrival in the morning has been better with all transported students in our buildings well ahead of the 8:40 a.m. bell. One of our preschool buses has been late on a daily basis up until the last few days. Our contractor has assured us that they have corrected the issues with this route and that it will be timely moving forward. I will continue to monitor this route.

Daily dismissal still has some challenges. There are still several routes that are arriving after our 3:20 p.m. dismissal, but the buses are in place and departing on time. I have met with our contractor and have been told this issue is being addressed.

Mrs. Evans, Mr. Wilson and I have met with the management team of BR Williams twice to discuss our concerns regarding communication, timeliness and driver training.

**BEGINNER BUS EVACUATION TRAINING** - This annual training for our Beginner students will take place on 10/18/22. Beginner students will view a training video prior to the evacuation drill.

**BUS EVACUATIONS** - The evacuation drills for our transported and non transported students will be taking place over the next few weeks and details will be included in my next report.

**BUS DISCIPLINE** - I am working with Mrs. Barousse and Mrs. Loggia to resolve bus discipline issues. In many cases, we have not been able to receive video when requested from our contractor.

**FIELD TRIP TRANSPORTATION** - I have been able to secure transportation for all of the field trips that have been submitted to me at this time. There are many cases in which only one contractor is quoting due to no bus availability. I have encouraged Dr. Carr and Dr. Connell to have teachers submit the required documents as soon as possible to be sure we are able to secure transportation for the dates and destinations we want.

**DISTRICT REPORT OF TRANSPORTED STUDENTS** - I am starting to enter the data for this annual required report into the NJ DOE website and Bus Boss.

### ***REGISTRATION***

**NEW STUDENTS** - I have registered two new students since my last report.

**RESIDENCY** - There are two students with outdated leases. I will be providing the names to the Superintendent so that a letter can be sent.

### ***MISCELLANEOUS***

**BEYOND THE BELL** - I continue to make several deposits each week for Beyond the Bell. I have worked with Procure, the new software company for BTB deposits, to resolve some issues with month end reports.

**NJ SMART** - The required snapshot due October 14, 2022 for NJ Smart was error free. With the assistance of Joe Valver, state student id numbers have been imported into Realtime.

# Annual HIB Self-Assessment Summary



October 19, 2022

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# What is the HIB Self-Assessment

- The NJ Department of Education (DOE) developed this program to assess public school and school district's efforts to implement the Anti-Bullying Bill of Rights Act (ABR).
- Schools are encouraged to use this self-assessment as an opportunity to reinforce and strengthen their school district's HIB prevention and intervention programs, policies and practices.
- District and school staff are encouraged to use the data to educate staff and the community about current school practices and engage them in identifying and addressing areas for improvement.
- Official grade reports are released each May for the previous school year.

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## School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights (ABR)

	Core Element Categories
1.	Harassment, Intimidation and Bullying (HIB) Programs, Approaches or Other Initiatives (5 indicators)
2.	Training on the BOE-approved HIB Policy (3 indicators)
3.	Other Staff Instruction and Training Programs (5 indicators)
4.	Curriculum and Instruction on HIB and Related Information and Skills (2 indicators)
5.	HIB Personnel (3 indicators)
6.	School-Level HIB Incident Reporting Procedure (2 indicators)
7.	HIB Investigation Procedure (4 indicators)
8.	HIB Reporting (2 indicators)

\* Range of 2-5 indicators per core element

**RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE**



## Self-Assessment Rubric

### Assigning the School Grades...

Category	Point Value
Does not meet the requirements	0
Partially meets all requirements	1
Meets all requirements	2
Exceeds the requirements	3

\* Assigning of the school district grade will be calculated by averaging the total scores on the self-assessment from all schools in the district.

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE



# What are the 8 categories?

## Category 1

### 1. HIB Programs, Approaches or Other Initiatives

- a. Establish HIB Programs
- b. Implement HIB Programs
- c. Assess HIB Programs
- d. Create conditions to prevent and address HIB
- e. Identify HIB patterns and review school climate

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE

# What are the 8 categories?

## Category 2

### Training on the BOE-Approved HIB Policy and Procedures

- a. Train employees, service providers and volunteers
- b. Provide instruction on preventing HIB
- c. Discuss policy with students

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE

# What are the 8 categories?

## Category 3

### Other Staff Instruction and Training Programs

- a. Complete 2 hours of instruction in suicide prevention every 5 year period
- b. Complete 2 hours of instruction on HIB prevention every 5 year period
- c. Train Anti-Bullying Specialists (Counselors)
- d. Train School Safety Team
- e. Train school leaders on HIB prevention

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# What are the 8 categories?

## **Category 4**

### **Curriculum & Instruction on HIB Related Information and Skills**

- a. Provide HIB instruction within the curriculum
- b. Observe the Week of Respect

**RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE**

# What are the 8 categories?

## Category 5

### HIB Personnel

- a. Appoint an ABS
- b. ABS and ABC meet twice a year
- c. School Safety Team meets twice a year

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# What are the 8 categories?

## Category 6

### School Level HIB Reporting Procedure

- a. Implement district reporting procedure
- b. Implement district procedure for new information on prior HIB investigations

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# What are the 8 categories?

## Category 7

### HIB Investigation Procedure

- a. Notify parents of alleged offenders and victims
- b. Complete investigation within 10 days
- c. Prepare written (electronic) report
- d. Report findings to Superintendent within 2 days

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE



# What are the 8 categories?

## Category 8

### HIB Reporting (Personnel)

- a. Ensure that every staff member reports all required information for HIB
- b. Ensure that the official self-assessment grades from the previous year are posted on the school's website

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## Summary Report

School	Element 1 (5 indicators) 15 Total Points	Element 2 (3 indicators) 9 Total Points	Element 3 (5 indicators) 15 Total Points	Element 4 (2 indicators) 6 Total Points	Element 5 (3 indicators) 9 Total Points	Element 6 (2 indicators) 6 Total Points	Element 7 (4 indicators) 12 Total Points	Element 8 (2 indicators) 6 Total Points	Total Score
Jeffrey Clark	14	9	15	5	8	6	12	5	75
Samuel Mickle	14	9	15	5	8	6	12	5	75
Total possible Points = 78									

\* Each school met or exceeded all standards.

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE

# East Greenwich Self Assessment Score 2021-2022 School Year

- a. A school that meets all requirements would earn an overall minimum score of **52 points**.
- c. Jeffrey Clark School earned a score of **75 points**.
- d. Samuel Mickle School earned a score of **75 points**.

RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE



## Recommendations for 2022-2023

East Greenwich School District is proud of the commitment and dedication to creating a friendly and safety school community. We will always continue to build upon our procedures for addressing harassment, intimidation and bullying.

### 2022-2023 Goals:

- Provide ongoing refreshers throughout the year for staff during inservice days and faculty meetings on the updated HIB reporting process using the HIB 338 Form.
- Provide ongoing refreshers throughout the year for staff during inservice days and faculty meetings focused on preventing HIB incidents on the basis of protected categories and other distinguishing characteristics. Inform staff of possible discipline scenarios, warning signs, and intervention strategies. Provide opportunities for role playing.
- Conduct a school safety and climate team meeting during the end of the first trimester and the second trimester to review HIB and discipline data.

**RESPECT \* KINDNESS \* RESPONSIBILITY \* ACCEPTANCE \* INTEGRITY \* PERSEVERANCE**



**East Greenwich Township School District  
Gloucester County  
Comprehensive Maintenance Plan  
Actual Fiscal Year 2021-2022 - Budget Fiscal Year 2022-2023 - Planned Fiscal Year 2023-2024**

<b>Building Name</b>	<b>Actual 2021-2022</b>	<b>Budget 2022-2023</b>	<b>Budget 2023-2024</b>
<u>Jeffrey Clark School</u>	90,327.00	101,400.00	103,428.00
Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, playground upgrades, security upgrades.	Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, playground upgrades, security upgrades.	Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, playground upgrades, security upgrades.	Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, playground upgrades, security upgrades.
<u>Samuel Mickle School</u>	92,774.00	101,400.00	103,428.00
Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, pump station repair and upgrade, security upgrades.	Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, pump station repair and upgrade, security upgrades.	Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, pump station repair and upgrade, security upgrades.	Annual HVAC maintenance and services, sprinkler and fire system repairs and services, plumbing repairs, security and fire monitoring, roof repairs, equipment maintenance, landscaping, general repairs and maintenance, environmental monitoring, electrical repairs, and generator services. Replace damaged carpet with tile, pump station repair and upgrade, security upgrades.



**Annual Maintenance  
Budget Amount Worksheet  
Per N.J.A.C. 6A:26A**

Current Area Cost Allowance per SF	\$ 143.00
District contact name	Gregory Wilson
District contact phone	856-423-2958 x1002
District contact e-mail	wilsong@eastgreenwich.k12.nj.us

<b>Max. Maintenance Reserve Amount (4% of column D)</b>	<b>\$ 1,099,373</b>
<b>Current District Maintenance Reserve Amount</b>	<b>\$ 456,718</b>

Date \_\_\_\_\_



Check Journal  
Rec and Unrec checks

East Greenwich Board of Ed  
Hand and Machine checks

Page 1 of 4

10/19/22 10:54

Starting date 10/1/2022

Ending date 10/19/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015167	V 09/21/22	10/07/22	0351	HUNGERFORD TECHNOLOGIES, LLC		(312.50)
015238	10/06/22		0112	RESORTS CASINO HOTEL		238.00
015239	10/06/22		0113	SHERATON ATLANTIC CITY CONVENTION CTR HC		260.00
015240	V 10/19/22	10/19/22		00.0 \$ Multi Stub Void	#015245 Stub	
015241	V 10/19/22	10/19/22		00.0 \$ Multi Stub Void	#015245 Stub	
015242	V 10/19/22	10/19/22		00.0 \$ Multi Stub Void	#015245 Stub	
015243	V 10/19/22	10/19/22		00.0 \$ Multi Stub Void	#015245 Stub	
015244	V 10/19/22	10/19/22		00.0 \$ Multi Stub Void	#015245 Stub	
015245	10/19/22		1391	SCHOOL SPECIALTY, LLC		11,144.50
015246	10/19/22		2853	AC SOLAR I, LLC		23,692.13
015247	10/19/22		0610	AHA! PROCESS, INC.		500.00
015248	10/19/22		0499	AMAZON		671.62
015249	10/19/22		1570	AP PLUMBING & HEATING SUPPLY		106.25
015250	10/19/22		0252	APPLE INC		6,411.10
015251	10/19/22		A446	ARCHWAY PROGRAMS		17,460.24
015252	10/19/22		0385	ATLANTIC CITY ELECTRIC		20,773.14
015253	10/19/22		1110	B SAFE INC		350.00
015254	10/19/22		2850	BAYADA HOME HEALTH CARE		6,187.50
015255	10/19/22		0531	BECKERS SCHOOL SUPPLIES		90.37
015256	10/19/22		0960	BENECARD SERVICES		47,456.63
015257	10/19/22		0422	BLACKBOARD INC.		10,447.66
015258	10/19/22		2469	BLUE STAR OF NJ, INC.		1,376.00
015259	10/19/22		1447	BROADWAY ELECTRIC		308.96
015260	10/19/22		0132	CAROLINA BIOLOGICAL SUPPLY CO		110.34
015261	10/19/22		0258	CASA PAYROLL		1,258.10
015262	10/19/22		0914	CASA REPORTING SERVICE		705.00
015263	10/19/22		2843	CINTAS CORPORATION #100		218.78
015264	10/19/22		0539	COLE'S MUSIC SERVICE		575.00
015265	10/19/22		0904	COMCAST BUSINESS		705.00
015266	10/19/22		2854	COMPUTER SOLUTIONS, INC		741.00
015267	10/19/22		1196	COURIER POST		45.72
015268	10/19/22		1993	E2E EXCHANGE, LLC		1,250.00
015269	10/19/22		0796	EAI EDUCATION		235.18
015270	10/19/22		0513	EBSCO		771.03
015271	10/19/22		0238	EDUCATIONAL RESOURCES OF NJ, LLC		400.00
015272	10/19/22		8601	EG TWP SCHOOLS CAFETERIA		64.75
015273	10/19/22		2846	ESS, LLC		4,880.63
015274	10/19/22		1004	EXCEL COLOR GRAPHICS		209.00
015275	10/19/22		0205	FISHER SCIENTIFIC CO, LLC		20.61

Check Journal  
Rec and Unrec checks

East Greenwich Board of Ed  
Hand and Machine checks

Page 2 of 4

10/19/22 10:54

Starting date 10/1/2022

Ending date 10/19/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015276	10/19/22		0250	FLAGHOUSE PE/REC		177.21
015277	10/19/22		0836	FOUNDATION FOR EDUCUATIONAL ADMIN.		250.00
015278	10/19/22		0018	GARRISON ARCHITECTS		1,374.50
015279	10/19/22		0283	GATTUSO'S AUTO SERVICE		179.53
015280	10/19/22		1628	GCSSSD		17,530.00
015281	10/19/22		0428	GENERATION GENIUS, INC		2,590.00
015282	10/19/22		0688	GIORGIANNI; LISA		200.00
015283	10/19/22		0833	HOLCOMB TRANSPORTATION, LLC		450.00
015284	10/19/22		2856	HollyDELL SCHOOLS		17,269.20
015285	10/19/22		0117	HOSEY; RYAN		82.34
015286	10/19/22		1072	HOUGHTON MIFFLIN HARCOURT		2,442.29
015287	10/19/22		0351	HUNGERFORD TECHNOLOGIES, LLC		156.25
015288	10/19/22		1061	IID SIGNS		2,521.95
015289	10/19/22		1279	JC MAGEE SECURITY		20.00
015290	10/19/22		1108	JW PEPPER		127.99
015291	10/19/22		1395	KAPLAN EARLY LEARNING COMPANY		33.12
015292	10/19/22		1331	KINGSWAY LEARNING CENTER		10,099.00
015293	10/19/22		1079	KINGSWAY REGIONAL HS DISTRICT		119,745.78
015294	10/19/22		0488	KROLL ASSOCIATES, INC.		1,250.00
015295	10/19/22		0621	KURTZ BROS		73.31
015296	10/19/22		1681	LAKESHORE LEARNING MATERIALS		634.25
015297	10/19/22		0984	LEARNING ALLY		1,249.50
015298	10/19/22		2481	LIGHTSPEED TECHNOLOGIES, INC.		262.00
015299	10/19/22		1643	LIMBACH COMPANY LLC		546.00
015300	10/19/22		0577	MakeMusic, INC.		99.00
015301	10/19/22		1097	NASCO		133.60
015302	10/19/22		0425	NATIONAL ART AND SCHOOL SUPPLY		23.04
015303	10/19/22		2362	NATL ASSOC MUSIC EDUCATORS		129.00
015304	10/19/22		0928	NJ ADVANCE MEDIA		11.04
015305	10/19/22		1101	NJASBO		990.00
015306	10/19/22		1084	NJSBA		1,100.00
015307	10/19/22		2242	ORIENTAL TRADING CO. INC		77.55
015308	10/19/22		0212	PEARSON		2,181.58
015309	10/19/22		0942	PITSCO EDUCATION, LLC		108.00
015310	10/19/22		1836	PRO-ED INC.		430.10
015311	10/19/22		0169	QUEST DIAGNOSTICS INC		136.00
015312	10/19/22		2227	REALLY GOOD STUFF		319.19
015313	10/19/22		0678	RICOH USA, INC		11,370.84
015314	10/19/22		0852	SA COMMUNALE CO., INC		6,700.00

Starting date 10/1/2022


Ending date 10/19/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015315	10/19/22		0397	SARGENT WELCH		26.92
015316	10/19/22		2249	SCHOLASTIC INC		1,465.00
015317	10/19/22		2845	SCHOLASTIC INC		23.09
015318	10/19/22		1118	SCHOOL HEALTH CORP		766.32
015319	10/19/22		0959	SCHOOL HEALTH INSURANCE FUND		239,318.00
015320	10/19/22		0940	SCHOOLWIDE INC		303.99
015321	10/19/22		0824	SHERWIN WILLIAMS		80.94
015322	10/19/22		0423	SHI INTERNATIONAL CORP.		38,974.20
015323	10/19/22		0580	SOCIAL STUDIES SCHOOL SERVICE		4,760.46
015324	10/19/22		1562	SOUTH JERSEY GAS COMPANY		8,361.47
015325	V 10/19/22	10/19/22		00.0 \$ Multi Stub Void	#015326 Stub	
015326	10/19/22		0126	STAPLES ADVANTAGE		2,817.01
015327	10/19/22		2101	SUPER DUPER PUBLICATIONS		104.90
015328	10/19/22		0541	TEACHER SYNERGY, LLC		152.96
015329	10/19/22		0247	TEACHING STRATEGIES INC		3,454.08
015330	10/19/22		2422	TRI-COUNTY PEST CONTROL, INC.		325.00
015331	10/19/22		0851	UNITED SUPPLY CORP		496.14
015332	10/19/22		0203	VENELLO; MICHAEL		160.00
015333	10/19/22		0604	VERIZON WIRELESS		419.60
015334	10/19/22		0486	W.J. GROSS, INC.		327,017.00
015335	10/19/22		0625	WARD'S SCIENCE		11.88
015336	10/19/22		2833	WASTE MANAGEMENT OF NEW JERSEY		6,300.24
015337	10/19/22		2855	WEINER LAW GROUP, LLP		2,343.00
015338	10/19/22		1142	WEISS TRUE VALUE HARDWARE		320.01
015339	10/19/22		2103	WILSON LANGUAGE TRAINING CORP		127.44
015340	10/19/22		0145	XTEL COMMUNICATIONS, INC.		1,361.16
015341	10/19/22		2851	CMRS-FP		1,000.00



Starting date 10/1/2022      Ending date 10/19/2022

Fund Totals		
11	GENERAL CURRENT EXPENSE	\$668,113.11
12	CAPITAL OUTLAY	\$241,249.50
20	SPECIAL REVENUE FUNDS	\$93,553.10
Total for all checks listed		\$1,002,915.71

Prepared and submitted by:   
Board Secretary

10/19/22  
Date

East Greenwich Township School District Cafeteria  
September 2022

Check #	Vendor	Amount
5143	Pepsi Cola	\$ 294.60
5144	East Greenwich Township BOE(payroll)	\$ 21,521.04
5145	Tri- County Pest	\$ 50.00
5146	Petty Cash(Tammie Zane)	\$ 32.33
5147	Jomarc	\$ 237.00
5148	Pauls Commodity Hauling	\$ 299.45
5149	HyPoint Farms(milk)	\$ 1,658.39
5150	Georgios Ice Cream	\$ 540.69
5151	Mullica Hill Pretzel Factory	\$ 134.10
5152	Deluxe Bakery(rolls/bread)	\$ 680.10
5153	South Jersey Paper(SIA)0	\$ 2,713.36
5154	Nardone Bros Baking Co(Pizza)	\$ 1,326.50
5155	UsFoodservice-Bridgeport	\$ 10,502.06
Total		<u>\$ 39,989.62</u>

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO:5143-5155 AND FOUND THEM TO BE IN ORDER FOR PAYMENT IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND N.J.S. 18A:19-4 SEQ.

Finance Committee



10/19/2022

BEYOND THE BELL - September 2022

Check #	Vendor	Amount
536	Talewise	\$375.00
537	East Greenwich Township Board of Education	\$15,189.61
538	East Greenwich Cafeteria	\$2,018.19
539	Gateway Regional School District	\$5,100.00
540	Beth Elbersen	\$111.01

Total	<u>\$22,793.81</u>
-------	--------------------

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO.

**CHECK NUMBERS 536-540**

AND FOUND THEM TO BE IN ORDER FOR PAYMENT  
IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND  
N.J.S.A 18A:19-4 et seq.

Finance Committee



Check Journal  
Rec and Unrec checks

East Greenwich Board of Ed  
Hand and Machine checks

Page 1 of 1

10/14/22 09:53

Starting date 9/1/2022

Ending date 9/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B34424	09/30/22	09/30/22	1059	AGENCY ACCOUNT		20,331.35
B34425	09/30/22	09/30/22	0225	DCRP		4,398.20
B34427	09/30/22	09/30/22	1628	GCSSSD		14,200.00
B34428	09/30/22	09/30/22	1560	TREASURER, STATE OF NJ		47,615.00
F34426	09/30/22	09/30/22	PAY	Payroll		1,200,971.15

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,222,458.14
12	CAPITAL OUTLAY	\$47,615.00
20	SPECIAL REVENUE FUNDS	\$17,442.56
Total for all checks listed		\$1,287,515.70

Prepared and submitted by:

*Gregory Wilson*

Board Secretary

10/14/22

Date

**EAST GREENWICH TOWNSHIP SCHOOLS  
BEYOND THE BELL PROGRAM  
Profit and Loss Statement  
For the Month of September 2022**

**Income**

Cash Sales	41,992.25
Camp Sales	
Return Deposit	
Interest	

Total Sales	<b>41,992.25</b>
-------------	------------------

**Cost**

Labor	15,189.61
Entertainment	5,475.00
Supplies	111.01
Food	2,018.19

Maintenance & Tech fee

Bank Charge

Total Expenses	<b><u>22,793.81</u></b>
----------------	-------------------------

Monthly Profit	<b><u><u>19,198.44</u></u></b>
----------------	--------------------------------

Yearly Cash Sales	109,597.25
-------------------	------------

Yearly Expenses	<u>82,383.40</u>
-----------------	------------------

Cumulative Profit	<b><u><u>27,213.85</u></u></b>
-------------------	--------------------------------

**CASH REPORT**

Opening Balance	199,835.90
-----------------	------------

Cash Received	41,992.25
---------------	-----------

Cash Disbursed	<u>(\$25,721.82)</u>
----------------	----------------------

End of Month Balance	<b><u><u>216,106.33</u></u></b>
----------------------	---------------------------------

**EAST GREENWICH TOWNSHIP SCHOOL CAFETERIA**  
**PROFIT AND LOSS STATEMENT FOR THE MONTH OF September 2022**

Total Operating Days	19	Total Pupil Lunches Served	6,023
Average Daily Participation	318	Average Daily Attendance	1,334
% Participation	24%	Total Adult Lunches Served	260

<b>Jeffrey Clark</b>	<b>23%</b>	<b>Samuel Mickle</b>	<b>24%</b>
----------------------	------------	----------------------	------------

<b><u>OPERATING COST</u></b>	<b><u>Food</u></b>	<b><u>Supplies</u></b>	<b><u>TOTAL</u></b>
Opening Inventory	\$ 22,115.45	\$ 5,049.08	\$ 27,164.53
Purchases	\$ 14,484.36	\$ 3,697.22	\$ 18,181.58
Closing Inventory	\$ 21,703.25	\$ 4,980.20	\$ 26,683.45
Cost for Food & Supplies	\$ 14,896.56	\$ 3,766.10	\$ 18,662.66
Purchased Services(Pest Control)			\$ 50.00
Labor Cost			\$ 21,521.04
Miscellaneous Expense			\$ 237.00
<b>TOTAL OPERATING COST</b>			<b>\$ 40,470.70</b>

<b><u>MONTHLY SALES</u></b>	
Pupil Lunch	\$ 19,551.00
Pupil Ala Carte	\$ 7,766.65
Adult Sales	\$ 1,041.41
Miscellaneous (Co-op rebate)	\$ 372.31
Interest Revenue	\$ 9.88
<b>Lunch Sales</b>	<b>\$ 28,741.25</b>
<b>Government Subsidy</b>	<b>\$ 7,041.02</b>
<b>Beyond the Bell Summer Sales</b>	<b>\$ 271.08</b>
<b>Beyond the Bell Sales</b>	<b>\$ 2,018.19</b>
<b>TOTAL MONTHLY SALES</b>	<b>\$ 38,071.54</b>
<b>MONTHLY PROFIT/LOSS</b>	<b>\$ (2,399.16)</b>

Yearly Cash Sales	\$ 38,880.03
Yearly Expenses	\$ 56,314.59
<b>Cumulative Profit</b>	<b>\$ (17,434.56)</b>

<b>CASH REPORT</b>		
Opening Balance		192,623.03
Electronic Payments Received	\$ 29,929.66	
Cash Deposits	\$ 6,905.01	
Interest	\$ 9.88	
Government Subsidy Received	\$ -	
BTB Received	\$ 271.08	
Total Cash Received		\$ 37,115.63
Total Disbursements	\$ 9,544.36	
Ending Balance		\$ 220,194.30



Start date 7/1/2022

Period date

9/1/2022

End date 9/30/2022

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
<b>Fund 11 GENERAL CURRENT EXPENSE</b>							
11-000-100-565-06-0	TUITION-CNTY SSD,D/S		\$315,092.00	(\$98,721.71)	(\$55,137.68)	\$161,232.61	-48.8%
62	- - - - -	Monthly Transfers		09/30/22	(\$55,137.68)		
11-000-100-566-06-0	TUITION-PRIV-IN NJ		\$169,431.00	\$98,721.71	\$55,137.68	\$323,290.39	90.8%
62	- - - - -	Monthly Transfers		09/30/22	\$55,137.68		
11-000-223-580-01-0	TRAVEL		\$6,000.00	\$249.00	(\$1,500.00)	\$4,749.00	-20.9%
62	- - - - -	Monthly Transfers		09/30/22	(\$1,500.00)		
11-000-223-580-02-0	TRAVEL		\$6,000.00	\$0.00	(\$1,500.00)	\$4,500.00	-25.0%
62	- - - - -	Monthly Transfers		09/30/22	(\$1,500.00)		
11-000-223-580-06-0	TRAVEL		\$10,000.00	\$1,850.00	\$3,000.00	\$14,850.00	48.5%
62	- - - - -	Monthly Transfers		09/30/22	\$3,000.00		
11-000-230-530-06-0	COMMUNICATIONS/TELEPHONE		\$47,000.00	\$0.00	\$26,682.10	\$73,682.10	56.8%
62	- - - - -	Monthly Transfers		09/30/22	\$26,682.10		
11-000-240-103-06-0	SALARIES-PRINC/ASST		\$467,186.00	\$0.00	\$71,082.54	\$538,268.54	15.2%
62	- - - - -	Monthly Transfers		09/30/22	\$71,082.54		
11-000-240-105-06-S	SALARIES-SECR/CLER		\$5,600.00	\$0.00	(\$4,000.00)	\$1,600.00	-71.4%
62	- - - - -	Monthly Transfers		09/30/22	(\$4,000.00)		
11-000-240-320-06-0	PURCH PROF/EDUC SRV		\$6,000.00	\$0.00	(\$2,082.54)	\$3,917.46	-34.7%
62	- - - - -	Monthly Transfers		09/30/22	(\$2,082.54)		
11-000-240-440-01-0	RENTALS		\$3,250.00	\$0.00	(\$861.28)	\$2,388.72	-26.5%
62	- - - - -	Monthly Transfers		09/30/22	(\$861.28)		
11-000-240-610-01-0	GENERAL SUPPLIES		\$6,000.00	\$0.00	\$861.28	\$6,861.28	14.4%
62	- - - - -	Monthly Transfers		09/30/22	\$861.28		
11-000-291-270-06-0	HEALTH BENEFITS		\$2,798,670.00	\$0.00	(\$26,682.10)	\$2,771,987.90	-1.0%
62	- - - - -	Monthly Transfers		09/30/22	(\$26,682.10)		
11-120-100-101-06-0	SALARIES OF TEACHERS		\$3,791,988.00	\$0.00	(\$65,000.00)	\$3,726,988.00	-1.7%
62	- - - - -	Monthly Transfers		09/30/22	(\$65,000.00)		
11-190-100-500-06-C	OTHER PURCHASED SERVICES		\$57,000.00	\$8,017.76	\$1,145.00	\$66,162.76	16.1%
62	- - - - -	Monthly Transfers		09/30/22	\$1,145.00		
11-190-100-500-06-M	OTHER PURCHASED SERVICES		\$53,000.00	(\$4,735.67)	\$945.00	\$49,209.33	-7.2%
62	- - - - -	Monthly Transfers		09/30/22	\$945.00		
11-190-100-610-01-0	GENERAL SUPPLIES		\$68,000.00	\$0.00	(\$1,145.00)	\$66,855.00	-1.7%
62	- - - - -	Monthly Transfers		09/30/22	(\$1,145.00)		
11-190-100-610-02-0	GENERAL SUPPLIES		\$80,000.00	\$0.00	(\$945.00)	\$79,055.00	-1.2%
62	- - - - -	Monthly Transfers		09/30/22	(\$945.00)		
11-204-100-101-06-0	SALARIES OF TEACHERS		\$80,763.00	\$0.00	\$59,237.00	\$140,000.00	73.3%
62	- - - - -	Monthly Transfers		09/30/22	\$59,237.00		
11-212-100-106-06-0	OTHER SALARIES FOR INSTRUCTION		\$28,325.00	\$0.00	\$73,675.00	\$102,000.00	260.1%
62	- - - - -	Monthly Transfers		09/30/22	\$73,675.00		

Start date 7/1/2022

Period date

9/1/2022

End date 9/30/2022

Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
<b>Fund 11 GENERAL CURRENT EXPENSE</b>						
11-213-100-101-06-0	<b>SALARIES OF TEACHERS</b>	<b>\$971,264.00</b>	<b>\$0.00</b>	<b>(\$195,621.00)</b>	<b>\$775,643.00</b>	<b>-20.1%</b>
62	- - - - - Monthly Transfers		09/30/22	(\$195,621.00)		
11-213-100-106-06-0	<b>OTHER SALARIES FOR INSTRUCTION</b>	<b>\$219,589.00</b>	<b>\$0.00</b>	<b>(\$73,675.00)</b>	<b>\$145,914.00</b>	<b>-33.6%</b>
62	- - - - - Monthly Transfers		09/30/22	(\$73,675.00)		
11-215-100-101-06-0	<b>SALARIES OF TEACHERS</b>	<b>\$143,616.00</b>	<b>\$0.00</b>	<b>\$76,384.00</b>	<b>\$220,000.00</b>	<b>53.2%</b>
62	- - - - - Monthly Transfers		09/30/22	\$76,384.00		
11-215-100-106-06-0	<b>OTHER SALARIES FOR INSTRUCTION</b>	<b>\$64,111.00</b>	<b>\$0.00</b>	<b>\$10,889.00</b>	<b>\$75,000.00</b>	<b>17.7%</b>
62	- - - - - Monthly Transfers		09/30/22	\$10,889.00		
11-216-100-101-06-0	<b>SALARIES OF TEACHERS</b>	<b>\$121,636.00</b>	<b>\$0.00</b>	<b>(\$44,277.00)</b>	<b>\$77,359.00</b>	<b>-36.4%</b>
62	- - - - - Monthly Transfers		09/30/22	(\$44,277.00)		
11-216-100-106-06-0	<b>OTHER SALARIES FOR INSTRUCTION</b>	<b>\$61,505.00</b>	<b>\$0.00</b>	<b>(\$10,889.00)</b>	<b>\$50,616.00</b>	<b>-17.7%</b>
62	- - - - - Monthly Transfers		09/30/22	(\$10,889.00)		
11-230-100-101-06-0	<b>SALARIES OF TEACHERS</b>	<b>\$725,723.00</b>	<b>\$0.00</b>	<b>\$104,277.00</b>	<b>\$830,000.00</b>	<b>14.4%</b>
62	- - - - - Monthly Transfers		09/30/22	\$104,277.00		
<b>Total for Just Accounts Listed</b>		<b>\$10,306,749.00</b>	<b>\$5,381.09</b>	<b>\$0.00</b>	<b>\$10,312,130.09</b>	<b>0%</b>

Start date 7/1/2022

Period date

9/1/2022

End date 9/30/2022

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
<b>Fund 20 SPECIAL REVENUE FUNDS</b>							
20-292-100-300-06-0	Tittle II Carry Over		\$0.00	\$23,139.00	(\$793.00)	\$22,346.00	0.0%
53	- - - - -	Title II Carry Over Adjustment		09/20/22	(\$793.00)		
20-487-100-600-06-0	ARP ESSER Grant Supplies		\$63,634.52	\$0.00	(\$787.00)	\$62,847.52	-1.2%
63	20-487-400-720-06-0	Monthly Transfers		09/30/22	(\$787.00)		
20-487-400-720-06-0	ARP ESSER Grant		\$369,062.48	\$0.00	\$787.00	\$369,849.48	0.2%
63	20-487-100-600-06-0	Monthly Transfers		09/30/22	\$787.00		
<b>Total for Just Accounts Listed</b>			<b>\$432,697.00</b>	<b>\$23,139.00</b>	<b>(\$793.00)</b>	<b>\$455,043.00</b>	<b>5%</b>

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	9/30/2022 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	6,498,574	60,263	6,558,837	655,884	(65,000)	-0.99%	590,884	720,884
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,132,287	0	4,132,287	413,229	0	0.00%	413,229	413,229
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	0	0	0	0	0	0.00%	0	0
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	2,000	0	2,000	200	0	0.00%	200	200
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	507,555	0	507,555	50,756	0	0.00%	50,756	50,756
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	1,199,701	0	1,199,701	119,970	0	0.00%	119,970	119,970
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	379,379	2,099	381,478	38,148	0	0.00%	38,148	38,148
45300	Support Serv. - General Admin	11-000-230-XXX	459,925	2,500	462,425	46,243	26,682	5.77%	72,925	19,560
46160	Support Serv. - School Admin	11-000-240-XXX	670,535	0	670,535	67,054	65,000	9.69%	132,054	2,054
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	371,230	0	371,230	37,123	0	0.00%	37,123	37,123
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	1,804,875	26,165	1,831,040	183,104	(57,160)	-3.12%	125,944	240,264
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,793,275	0	1,793,275	179,328	0	0.00%	179,328	179,328
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	3,653,670	0	3,653,670	365,367	(26,682)	-0.73%	338,685	392,049
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		21,473,006	91,027	21,564,033	2,156,403	(57,160)	-0.27%	2,099,243	2,213,563

District: East Greenwich Board of Ed

## Monthly Transfer Report NJ

Page 2 of 2

10/14/22

Month / Year: Sep 30, 2022

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Date	Date	Col1+Col2	Col3 * .1	9/30/2022 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,000	0	20,000	2,000	0	0.00%	2,000	2,000
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	627,615	70,245	697,860	69,786	57,160	8.19%	126,946	12,626
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		647,615	70,245	717,860	71,786	57,160	7.96%	128,946	14,626
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		22,120,621	161,272	22,281,893	2,228,189	0	0.00%	2,228,189	2,228,189



School Business Administrator Signature

10/14/22

Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

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Assets and Resources

**Assets:**

101	Cash in bank		\$3,666,327.48
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$12,648,793.00

**Accounts Receivable:**

132	Interfund	\$40,226.78	
141	Intergovernmental - State	\$7,324,709.92	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	(\$10,587.53)	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$7,354,349.17

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$20,309,326.00	
302	Less revenues	(\$20,323,658.94)	(\$14,332.94)

**Total assets and resources**

**\$23,655,136.71**



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$177.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$177.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,573,318.59
761	Capital reserve account - July	\$601,939.24	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$601,939.24
764	Maintenance reserve account - July	\$461,550.54	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$461,550.54
766	Reserve for Cur. Exp. Emergencies - July	\$70,748.30	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$70,748.30
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$35,540.00
601	Appropriations	\$22,281,893.31	
602	Less: Expenditures (\$1,659,832.51)		
	Less: Encumbrances (\$4,573,318.59)	(\$6,233,151.10)	\$16,048,742.21
	Total appropriated		\$21,791,838.88

Unappropriated:

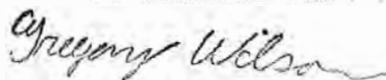
770	Fund balance, July 1		\$3,674,415.83
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,811,295.00)
	Total fund balance		<b>\$23,654,959.71</b>
	Total liabilities and fund equity		<b><u>\$23,655,136.71</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

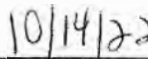
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$22,281,893.31	\$6,233,151.10	\$16,048,742.21
Revenues	(\$20,309,326.00)	(\$20,323,658.94)	\$14,332.94
Subtotal	<u>\$1,972,567.31</u>	<u>(\$14,090,507.84)</u>	<u>\$16,063,075.15</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$601,939.24)	\$601,939.24
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$14,692,447.08)</u>	<u>\$16,665,014.39</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$461,550.54)	\$461,550.54
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$15,153,997.62)</u>	<u>\$17,126,564.93</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	(\$70,748.30)	\$70,748.30
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$15,153,997.62)</u>	<u>\$17,197,313.23</u>
Less: Adjustment for prior year	(\$161,272.31)	(\$161,272.31)	\$0.00
Budgeted fund balance	<u>\$1,811,295.00</u>	<u>(\$14,853,719.39)</u>	<u>\$16,665,014.39</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	13,092,869	0	13,092,869	13,106,385		(13,516)
00520	SUBTOTAL – Revenues from State Sources	7,216,457	0	7,216,457	7,216,457		0
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	817		(817)
Total		20,309,326	0	20,309,326	20,323,659		(14,333)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,498,574	60,263	6,558,837	167,061	458,619	5,933,157
10300	Total Special Education - Instruction	2,206,492	0	2,206,492	64,307	13,656	2,128,529
11160	Total Basic Skills/Remedial – Instruct.	747,473	0	747,473	229	2,482	744,763
27100	Total Community Services Programs/Operat	2,000	0	2,000	0	0	2,000
29180	Total Undistributed Expenditures - Instr	507,555	0	507,555	60,582	207,571	239,402
30620	Total Undistributed Expenditures – Healt	215,859	0	215,859	5,548	3,197	207,114
40580	Total Undistributed Expend – Speech, OT,	650,836	0	650,836	0	3,388	647,448
41080	Total Undist. Expend. – Other Supp. Serv	527,486	0	527,486	2,661	187,247	337,578
41660	Total Undist. Expend. – Guidance	258,704	0	258,704	2,516	298	255,890
42200	Total Undist. Expend. – Child Study Team	501,202	0	501,202	74,031	4,089	423,082
43200	Total Undist. Expend. – Improvement of I	230,266	0	230,266	50,794	367	179,105
43620	Total Undist. Expend. – Edu. Media Serv.	223,936	0	223,936	9,102	6,340	208,494
44180	Total Undist. Expend. – Instructional St	149,113	2,099	151,212	21,153	2,849	127,210
45300	Support Serv. - General Admin	459,925	2,500	462,425	84,829	92,017	285,578
46160	Support Serv. - School Admin	670,535	0	670,535	105,747	8,668	556,120
47200	Total Undist. Expend. – Central Services	295,010	0	295,010	42,428	34,090	218,493
47620	Total Undist. Expend. – Admin. Info. Tec	76,220	0	76,220	12,703	0	63,517
51120	Total Undist. Expend. – Oper. & Maint. O	1,804,875	(30,995)	1,773,880	184,235	504,607	1,085,038
52480	Total Undist. Expend. – Student Transpor	1,793,275	0	1,793,275	5,637	0	1,787,638
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,653,670	0	3,653,670	597,012	2,515,188	541,470
75880	TOTAL EQUIPMENT	20,000	0	20,000	0	0	20,000
76260	Total Facilities Acquisition and Constr	627,615	127,405	755,020	169,259	528,645	57,117
Total		22,120,621	161,272	22,281,893	1,659,833	4,573,319	16,048,742

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		13,072,869	0	13,072,869	13,072,869		0
00300	10-1__	Unrestricted Miscellaneous Revenues		20,000	0	20,000	33,516		(13,516)
00420	10-3121	Categorical Transportation Aid		593,363	0	593,363	593,363		0
00440	10-3132	Categorical Special Education Aid		1,082,596	0	1,082,596	1,082,596		0
00460	10-3176	Equalization Aid		5,434,155	0	5,434,155	5,434,155		0
00470	10-3177	Categorical Security Aid		106,343	0	106,343	106,343		0
00500	10-3__	Other State Aids		0	0	0	0		0
00540	10-4200	Medicaid Reimbursement		0	0	0	817		(817)
Total				20,309,326	0	20,309,326	20,323,659		(14,333)
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-__-101	Kindergarten -- Salaries of Teachers		891,201	0	891,201	0	0	891,201
02100	11-120-__-101	Grades 1-5 -- Salaries of Teachers		3,915,488	(25,000)	3,890,488	0	0	3,890,488
02120	11-130-__-101	Grades 6-8 -- Salaries of Teachers		1,041,115	0	1,041,115	0	0	1,041,115
02500	11-150-100-101	Salaries of Teachers		3,000	0	3,000	0	0	3,000
02540	11-150-100-320	Purchased Professional -- Educational Ser		10,000	0	10,000	0	0	10,000
03020	11-190-1__-320	Purchased Professional -- Educational Ser		15,000	0	15,000	0	225	14,775
03040	11-190-1__-340	Purchased Technical Services		36,000	6,173	42,173	16,142	23,963	2,069
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		170,000	(4,923)	165,077	95,039	68,844	1,194
03080	11-190-1__-610	General Supplies		408,270	85,263	493,533	55,880	365,588	72,065
03100	11-190-1__-640	Textbooks		8,000	(1,250)	6,750	0	0	6,750
03120	11-190-1__-8__	Other Objects		500	0	500	0	0	500
04500	11-204-100-101	Salaries of Teachers		107,513	(12,100)	95,413	12,570	0	82,843
04520	11-204-100-106	Other Salaries for Instruction		105,686	5,000	110,686	8,221	0	102,465
04600	11-204-100-610	General Supplies		6,000	0	6,000	36	3,685	2,279
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
06500	11-212-100-101	Salaries of Teachers		263,272	(2,181)	261,091	0	0	261,091
06520	11-212-100-106	Other Salaries for Instruction		30,075	0	30,075	0	0	30,075
06600	11-212-100-610	General Supplies		12,500	0	12,500	0	1,681	10,819
06620	11-212-100-640	Textbooks		1,000	0	1,000	0	0	1,000
07000	11-213-100-101	Salaries of Teachers		1,015,764	9,281	1,025,045	37,181	0	987,864
07020	11-213-100-106	Other Salaries for Instruction		233,589	0	233,589	0	0	233,589
07100	11-213-100-610	General Supplies		10,000	0	10,000	0	5,214	4,786
08000	11-215-100-101	Salaries of Teachers		151,116	0	151,116	4,127	0	146,990
08020	11-215-100-106	Other Salaries for Instruction		69,711	0	69,711	0	0	69,711
08040	11-215-100-320	Purchased Professional-Educational Servi		525	0	525	0	0	525
08100	11-215-100-6__	General Supplies		4,500	(9)	4,491	2,173	567	1,752
08500	11-216-100-101	Salaries of Teachers		125,136	0	125,136	0	0	125,136
08520	11-216-100-106	Other Salaries for Instruction		67,105	0	67,105	0	0	67,105
08600	11-216-100-6__	General Supplies		2,500	9	2,509	0	2,509	0
11000	11-230-100-101	Salaries of Teachers		741,473	0	741,473	0	0	741,473
11100	11-230-100-610	General Supplies		6,000	0	6,000	229	2,482	3,290

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
27040	11-800-330-6__	Supplies and Materials	2,000	0	2,000	0	0	2,000
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	315,092	(98,722)	216,370	0	0	216,370
29100	11-000-100-566	Tuition to Priv. School for the Disabled	169,431	98,722	268,153	60,582	207,571	0
29160	11-000-100-569	Tuition – Other	23,032	0	23,032	0	0	23,032
30500	11-000-213-1__	Salaries	203,859	(3,000)	200,859	1,365	0	199,494
30540	11-000-213-3__	Purchased Professional and Technical Ser	2,000	3,000	5,000	4,183	137	681
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	100	0	100	0	0	100
30580	11-000-213-6__	Supplies and Materials	9,000	0	9,000	0	3,061	5,939
30600	11-000-213-8__	Other Objects	900	0	900	0	0	900
40500	11-000-216-1__	Salaries	584,836	0	584,836	0	0	584,836
40520	11-000-216-320	Purchased Professional – Educational Ser	60,000	0	60,000	0	0	60,000
40540	11-000-216-6__	Supplies and Materials	5,500	0	5,500	0	3,388	2,112
40560	11-000-216-8__	Other Objects	500	0	500	0	0	500
41000	11-000-217-1__	Salaries	243,986	0	243,986	0	0	243,986
41020	11-000-217-320	Purchased Professional – Educational Ser	275,000	0	275,000	2,661	186,796	85,543
41040	11-000-217-6__	Supplies and Materials	8,500	0	8,500	0	451	8,049
41500	11-000-218-104	Salaries of Other Professional Staff	229,954	0	229,954	2,516	0	227,439
41560	11-000-218-320	Purchased Professional – Educational Ser	3,000	0	3,000	0	0	3,000
41580	11-000-218-390	Other Purchased Professional & Technical	9,250	0	9,250	0	0	9,250
41620	11-000-218-6__	Supplies and Materials	16,500	0	16,500	0	298	16,202
42000	11-000-219-104	Salaries of Other Professional Staff	384,402	0	384,402	52,447	0	331,955
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	75,300	0	75,300	11,202	0	64,098
42060	11-000-219-320	Purchased Professional – Educational Ser	26,000	0	26,000	8,990	2,102	14,907
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	1,500	0	1,500	0	0	1,500
42160	11-000-219-6__	Supplies and Materials	12,500	0	12,500	546	1,987	9,967
42180	11-000-219-8__	Other Objects	1,500	0	1,500	845	0	655
43000	11-000-221-102	Salaries of Supervisor of Instruction	189,066	0	189,066	31,511	0	157,555
43060	11-000-221-110	Other Salaries	18,200	0	18,200	17,368	0	832
43100	11-000-221-320	Purchased Prof. – Educational Services	20,000	0	20,000	1,690	0	18,310
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	225	367	2,408
43500	11-000-222-1__	Salaries	143,436	0	143,436	0	0	143,436
43520	11-000-222-177	Salaries of Technology Coordinators	49,440	0	49,440	9,052	0	40,388
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,560	0	12,560	0	0	12,560
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	500	0	500	0	0	500
43580	11-000-222-6__	Supplies and Materials	18,000	0	18,000	50	6,340	11,610
44020	11-000-223-104	Salaries of Other Professional Staff	79,613	0	79,613	0	0	79,613
44060	11-000-223-110	Other Salaries	30,000	0	30,000	8,527	0	21,473
44080	11-000-223-320	Purchased Professional – Educational Ser	16,000	0	16,000	4,326	0	11,674
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	22,000	2,099	24,099	8,300	2,849	12,950
44140	11-000-223-6__	Supplies and Materials	1,500	0	1,500	0	0	1,500
45000	11-000-230-1__	Salaries	212,925	0	212,925	35,155	0	177,770

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45040	11-000-230-331	Legal Services	80,000	0	80,000	2,824	47,176	30,000
45060	11-000-230-332	Audit Fees	22,000	0	22,000	0	0	22,000
45080	11-000-230-334	Architectural/Engineering Services	15,000	0	15,000	0	0	15,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	2,000	17,000	9,125	0	7,875
45140	11-000-230-530	Communications/Telephone	47,000	0	47,000	14,959	23,825	8,216
45160	11-000-230-585	BOE Other Purchased Services	6,800	0	6,800	4,134	415	2,251
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	41,700	0	41,700	11,152	18,381	12,167
45200	11-000-230-610	General Supplies	6,000	0	6,000	144	226	5,630
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	1,000	0	1,000	165	0	835
45260	11-000-230-890	Miscellaneous Expenditures	6,000	500	6,500	1,693	1,994	2,813
45280	11-000-230-895	BOE Membership Dues and Fees	6,500	0	6,500	5,478	0	1,022
46000	11-000-240-103	Salaries of Principals/Assistant Princip	467,186	0	467,186	78,269	0	388,917
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	171,649	0	171,649	19,658	0	151,991
46080	11-000-240-3__	Purchased Professional and Technical Ser	6,000	0	6,000	0	0	6,000
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	8,700	0	8,700	979	3,772	3,950
46120	11-000-240-6__	Supplies and Materials	12,000	0	12,000	4,307	4,897	2,796
46140	11-000-240-8__	Other Objects	5,000	0	5,000	2,535	0	2,465
47000	11-000-251-1__	Salaries	229,810	0	229,810	37,802	0	192,008
47020	11-000-251-330	Purchased Professional Services	10,000	0	10,000	1,115	1,740	7,145
47040	11-000-251-340	Purchased Technical Services	42,000	0	42,000	2,228	29,956	9,816
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	6,000	0	6,000	559	1,669	3,772
47100	11-000-251-6__	Supplies and Materials	6,000	0	6,000	724	624	4,652
47180	11-000-251-890	Other Objects	1,200	0	1,200	0	100	1,100
47500	11-000-252-1__	Salaries	76,220	0	76,220	12,703	0	63,517
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	150,000	0	150,000	26,118	67,262	56,619
48540	11-000-261-610	General Supplies	50,000	(3,835)	46,165	0	26,165	20,000
49000	11-000-262-1__	Salaries	569,604	(17,160)	552,444	82,648	0	469,796
49020	11-000-262-107	Salaries of Non-Instructional Aides	234,299	0	234,299	0	0	234,299
49040	11-000-262-3__	Purchased Professional and Technical Ser	130,000	0	130,000	4,842	25,459	99,699
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	50,000	(19,195)	30,805	0	0	30,805
49120	11-000-262-490	Other Purchased Property Services	600	0	600	0	0	600
49140	11-000-262-520	Insurance	35,000	0	35,000	8,495	14,406	12,099
49160	11-000-262-590	Miscellaneous Purchased Services	400	0	400	125	0	275
49180	11-000-262-610	General Supplies	109,272	0	109,272	2,355	5,972	100,946
49200	11-000-262-621	Energy (Natural Gas)	110,000	0	110,000	10,690	99,310	0
49220	11-000-262-622	Energy (Electricity)	310,000	0	310,000	48,962	254,038	7,000
49280	11-000-262-8__	Other Objects	50,000	0	50,000	0	0	50,000
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	2,800	9,195	11,995	0	11,995	0
50060	11-000-263-610	General Supplies	2,900	0	2,900	0	0	2,900
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	26,653	0	26,653	4,442	0	22,211
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	2,000	0	2,000	695	0	1,305



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52200	11-000-270-503	Contract Serv.-Aid in Lieu Pymts-Non-Pub		80,000	0	80,000	500	0	79,500
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven		103,826	0	103,826	0	0	103,826
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr		1,156,820	0	1,156,820	0	0	1,156,820
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agree		423,976	0	423,976	0	0	423,976
71000	11-000-291-210	Group Insurance		25,000	0	25,000	0	0	25,000
71020	11-000-291-220	Social Security Contributions		250,000	0	250,000	23,288	223,536	3,176
71060	11-000-291-241	Other Retirement Contributions - PERS		235,000	0	235,000	(1,334)	0	236,334
71080	11-000-291-242	Other Retirement Contributions - ERIP		75,000	0	75,000	0	54,000	21,000
71160	11-000-291-260	Workmen's Compensation		45,000	0	45,000	15,842	26,864	2,294
71180	11-000-291-270	Health Benefits		2,798,670	0	2,798,670	553,965	2,210,789	33,916
71200	11-000-291-280	Tuition Reimbursement		20,000	0	20,000	0	0	20,000
71220	11-000-291-290	Other Employee Benefits		205,000	0	205,000	5,250	0	199,750
75720	12-000-262-73_	Undist. Expend. - Custodial Services		20,000	0	20,000	0	0	20,000
76040	12-000-400-334	Architectural/Engineering Services		15,000	0	15,000	1,375	4,124	9,502
76080	12-000-400-450	Construction Services		565,000	127,405	692,405	167,884	524,521	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,615	0	47,615	0	0	47,615
Total				22,120,621	161,272	22,281,893	1,659,833	4,573,319	16,048,742

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

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Assets and Resources

Assets:

101	Cash in bank		\$46,024.51
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$966,840.00	
302	Less revenues	\$0.00	\$966,840.00

Total assets and resources

\$1,012,864.51

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$85.90
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$5,760.77
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$5,846.67</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$415,741.70
761	Capital reserve account - July	\$0.00	
604	Add: increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$966,840.00	
602	Less: Expenditures (\$13,934.52)		
	Less: Encumbrances (\$415,741.70)	(\$429,676.22)	\$537,163.78
	<b>Total appropriated</b>		<b>\$952,905.48</b>

Unappropriated:

770	Fund balance, July 1		\$54,112.36
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$1,007,017.84</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$1,012,864.51</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$966,840.00	\$429,676.22	\$537,163.78
Revenues	(\$966,840.00)	\$0.00	(\$966,840.00)
Subtotal	<u>\$0.00</u>	<u>\$429,676.22</u>	<u>(\$429,676.22)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$429,676.22</u>	<u>(\$429,676.22)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$429,676.22</u>	<u>(\$429,676.22)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$429,676.22</u>	<u>(\$429,676.22)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$429,676.22</u>	<u>(\$429,676.22)</u>

Prepared and submitted by :

*Gregory Wilson*

Board Secretary

*10/14/22*

Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	125,000	0	125,000	0	Under	125,000
00830	Total Revenues from Federal Sources	737,768	63,139	800,907	0	Under	800,907
88740	Total Federal Projects	40,933	0	40,933	0	Under	40,933
Total		903,701	63,139	966,840	0		966,840

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	Student Activity Fund	125,000	0	125,000	0	0	125,000
88740	Total Federal Projects	778,701	63,139	841,840	13,935	415,742	412,164
Total		903,701	63,139	966,840	13,935	415,742	537,164

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737 20-1760 Student Activity Fund Revenue	125,000	0	125,000	0	Under	125,000
00775 20-441[1-6] Title I	44,066	0	44,066	0	Under	44,066
00780 20-445[1-5] Title II	14,412	23,139	37,551	0	Under	37,551
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	246,593	0	246,593	0	Under	246,593
00807 20-4542 ARP ESSER Evidence Based Summer Enrich	0	40,000	40,000	0	Under	40,000
00814 20-4540 ARP - ESSER	432,697	0	432,697	0	Under	432,697
88711 20-485-___-___ CRRSA Act - Mental Health Grant	40,933	0	40,933	0	Under	40,933
<b>Total</b>	<b>903,701</b>	<b>63,139</b>	<b>966,840</b>	<b>0</b>		<b>966,840</b>

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200 20-475-___-___ Student Activity Fund	125,000	0	125,000	0	0	125,000
88500 20-___-___-___ Title I	44,066	0	44,066	0	0	44,066
88520 20-___-___-___ Title II	0	23,139	23,139	0	1,275	21,864
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	246,593	0	246,593	0	0	246,593
88700 20-___-___-___ Other	14,412	0	14,412	0	0	14,412
88711 20-485-___-___ CRRSA Act - Mental Health Grant	40,933	0	40,933	7,500	4,000	29,433
88713 20-487-___-___ ARP-ESSER Grant Program	432,697	0	432,697	4,758	403,463	24,476
88715 20-489-___-___ ARP ESSER Evidence Based Summer Enrich	0	40,000	40,000	1,676	7,004	31,320
<b>Total</b>	<b>903,701</b>	<b>63,139</b>	<b>966,840</b>	<b>13,935</b>	<b>415,742</b>	<b>537,164</b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 CAPITAL PROJECTS FUNDS

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Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 CAPITAL PROJECTS FUNDS

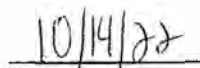
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 30 CAPITAL PROJECTS FUNDS

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 DEBT SERVICE FUNDS

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Assets and Resources

Assets:

101	Cash in bank		\$2.66
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$925,056.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,590,394.00	
302	Less revenues	(\$1,590,394.00)	\$0.00

Total assets and resources

\$925,058.66

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$925,056.25
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,590,394.00	
602	Less: Expenditures	(\$665,337.50)	
	Less: Encumbrances	(\$925,056.25)	(\$1,590,393.75)
	Total appropriated		\$925,056.50

Unappropriated:

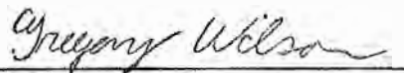
770	Fund balance, July 1		\$2.16
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$925,058.66</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$925,058.66</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 DEBT SERVICE FUNDS

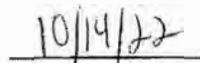
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,590,394.00	\$1,590,393.75	\$0.25
Revenues	(\$1,590,394.00)	(\$1,590,394.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 DEBT SERVICE FUNDS

**Revenues:**

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885 Total Revenues from Local Sources	1,590,394	0	1,590,394	1,590,394		0
Total	1,590,394	0	1,590,394	1,590,394		0

**Expenditures:**

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660 Total Regular Debt Service	1,590,394	0	1,590,394	665,338	925,056	0
Total	1,590,394	0	1,590,394	665,338	925,056	0



Report of the Secretary to the Board of Education  
East Greenwich Board of Ed

Page 22 of 54  
10/14/22 09:55

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 40 DEBT SERVICE FUNDS

**Revenues:**

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860 40-1210 Local Tax Levy	1,590,394	0	1,590,394	1,590,394		0
Total	1,590,394	0	1,590,394	1,590,394		0

**Expenditures:**

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600 40-701-510-834 Interest on Bonds	440,394	0	440,394	190,338	250,056	0
89620 40-701-510-910 Redemption of Principal	1,150,000	0	1,150,000	475,000	675,000	0
Total	1,590,394	0	1,590,394	665,338	925,056	0

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

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Assets and Resources

Assets:

101	Cash in bank		\$192,623.03
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$776.48	
142	Intergovernmental - Federal	\$34,367.69	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$35,144.17

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$10,463.47

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$238,230.67**

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$33,988.92
	<b>Total liabilities</b>		<b>\$33,988.92</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$13,643.52
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$13,643.52</b>

Unappropriated:

770	Fund balance, July 1	\$190,598.23	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	<b>Total fund balance</b>		<b>\$204,241.75</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$238,230.67</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson  
Board Secretary

10/14/22  
Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 60 Enterprise Fund

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 61 Enterprise

Assets and Resources**Assets:**

101	Cash in bank		\$199,835.90
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources****\$199,835.90**

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 61 Enterprise

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$38,127.85
	<b>Total liabilities</b>		<b>\$38,127.85</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$161,708.05	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$161,708.05
	<b>Total liabilities and fund equity</b>		<b><u>\$199,835.90</u></b>



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 61 Enterprise

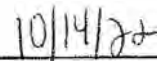
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 61 Enterprise

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 62 62

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Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 62 62

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:

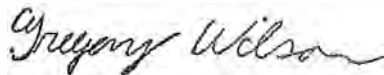
770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 62 62

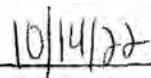
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 62 62

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 70 70

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Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 70 70

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

**Unappropriated:**

770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 70 70

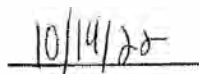
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 70 70

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 80 TRUST FUNDS

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Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$25,587,112.19

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$25,587,112.19

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 80 TRUST FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$25,587,112.19
	<b>Total liabilities</b>		<b>\$25,587,112.19</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b>\$25,587,112.19</b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 80 TRUST FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

*Gregory Wilson*

Board Secretary

*10/14/22*

Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 80 TRUST FUNDS

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 90 AGENCY FUNDS

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Assets and Resources

**Assets:**

101	Cash in bank		\$295,558.16
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$17,633.03	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$17,633.03

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$313,191.19**



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 90 AGENCY FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$47,199.70
	<b>Total liabilities</b>		<b>\$47,199.70</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$93,124.59
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$93,124.59</b>

Unappropriated:

770	Fund balance, July 1	\$172,866.90	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	<b>Total fund balance</b>		<b>\$265,991.49</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$313,191.19</u></b>

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 90 AGENCY FUNDS

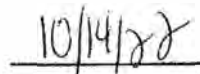
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 90 AGENCY FUNDS

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 Student Activity

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Assets and Resources

**Assets:**

101	Cash in bank		\$23,814.25
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$23,814.25**

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 Student Activity

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$21,848.32
	<b>Total liabilities</b>		<b>\$21,848.32</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$1,965.93	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		<b>\$1,965.93</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$23,814.25</u></b>

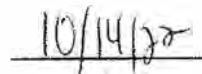
Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 Student Activity

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 95 Student Activity

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Starting date 7/1/2022 Ending date 8/31/2022 Fund: 99 Long Term Debt

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Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$15,551,952.02

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$15,551,952.02**



Starting date 7/1/2022 Ending date 8/31/2022 Fund: 99 Long Term Debt

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$15,551,952.02
	<b>Total liabilities</b>		<b>\$15,551,952.02</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

**Total fund balance** \$0.00  
**Total liabilities and fund equity** **\$15,551,952.02**

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 99 Long Term Debt

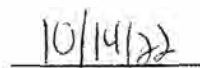
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 8/31/2022 Fund: 99 Long Term Debt

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**BANK RECONILIATION REPORT  
TO THE BOARD OF EDUCATION  
East Greenwich Township Board of Education  
All Funds  
August-22**

Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balance
General Fund - Fund 10	\$ 3,225,677.46	\$ 2,260,109.30	\$ 1,819,459.28	\$ 3,666,327.48
Special Revenue Fund - Fund 20	\$ 16,201.88	\$ 35,511.00	\$ 5,688.37	\$ 46,024.51
Capital Projects Fund - Fund 30	\$ -	\$ -	\$ -	\$ -
Debt Service Fund - Fund 40	\$ 2.16	\$ 665,338.00	\$ 665,337.50	\$ 2.66
<b>Total Government Fund</b>	<b>\$ 3,241,881.50</b>	<b>\$ 2,960,958.30</b>	<b>\$ 2,490,485.15</b>	<b>\$ 3,712,354.65</b>
Enterprise Fund (Fund 60)	\$ 199,695.71	\$ 2,131.61	\$ 9,204.29	\$ 192,623.03
Enterprise Fund (Fund 61)	\$ 206,774.94	\$ 24,239.00	\$ 31,178.04	\$ 199,835.90
<b>Total Enterprise Funds</b>	<b>\$ 406,470.65</b>	<b>\$ 26,370.61</b>	<b>\$ 40,382.33</b>	<b>\$ 392,458.93</b>
Payroll - Fund 90	\$ -	\$ 180,594.27	\$ 180,594.27	\$ -
Payroll Agency - Fund 90	\$ 100,302.59	\$ 96,629.29	\$ 86,790.19	\$ 110,141.69
Unemployment Reserve - Fund 90	\$ 170,924.43	\$ 464.74	\$ 104.47	\$ 171,284.70
FSA - Fund 90	\$ 16,473.59	\$ -	\$ 2,341.82	\$ 14,131.77
Other : Student Activity - Fund 95	\$ 23,814.05	\$ 0.20	\$ -	\$ 23,814.25
<b>Total Trust/Agency Funds</b>	<b>\$ 311,514.66</b>	<b>\$ 277,688.50</b>	<b>\$ 269,830.75</b>	<b>\$ 319,372.41</b>
<b>Total All Funds</b>	<b>\$ 3,959,866.81</b>	<b>\$ 3,265,017.41</b>	<b>\$ 2,800,698.23</b>	<b>\$ 4,424,185.99</b>

Submitted by:

Andrea Evers

9/14/22  
Date

**Bank Reconciliation**  
**East Greenwich Township Board of Education**

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Bank Name: Fulton Bank  
Account Number: 46065368 12  
Statement Date: 8/31/2022  
Fund/Funds: Custodian - Combined

Balance per Bank	\$ 3,239,475.03
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Reconciling Items

ADDITIONS:

Deposits in Transit	\$	-	
Due from Payroll Interest	\$	100.00	
Due from Cap Proj	\$	100.00	
Irrc Diff/Charge	\$	0.72	
Due from Payroll			
<b>TOTAL ADDITIONS</b>	\$	200.72	

DEDUCTIONS:

Outstanding Cks. (Listed below)	\$	129,205.81	
Due to Payroll	\$	-	
Due to Cafeteria Lunch			
<b>TOTAL DEDUCTIONS</b>	\$	129,205.81	

Net Reconciling Items	\$ 129,005.09
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<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$ 3,110,469.94</b>
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Balance per Board Secretary's Records as of:	8/1/2022	\$ 2,639,996.79
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Reconciling Items	\$	2,639,996.79
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ADDITIONS:

Interest Earned	\$	-	
Deposits	\$	2,264,933.52	
<b>TOTAL ADDITIONS</b>	\$	2,264,933.52	

DEDUCTIONS:

Bank Charges	\$	-	
Disbursements by Check	\$	1,794,460.37	
<b>TOTAL DEDUCTIONS:</b>	\$	1,794,460.37	

Net Reconciling Items	\$ 470,473.15
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<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$ 3,110,469.94</b>
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Difference between Bank and Board Secretary's Records	\$ -
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**Outstanding Cks.: Custodial Account**

<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
14410	\$25.00		
14422	\$25.00		
14594	\$1,800.00		
14958	\$1,000.00		
14986	\$48,796.40		
14997	\$19,008.00		
15014	\$16,478.74		
15028	\$5,250.00		
15053	\$1,072.80		
15055	\$930.10		
15058	\$500.00		
15059	\$300.00		
15063	\$6,429.40		
15064	\$125.00		
15067	\$125.00		
15068	\$531.23		
15069	\$4,183.00		
15076	\$2,912.53		
15077	\$3,433.25		
15095	\$8,280.36		
15097	\$8,000.00		

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**\$129,205.81**

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**\$0.00****Total Outstanding Checks:**

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**\$129,205.81**

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
Account Number: 46068952 12  
Statement Date: 8/31/2022  
Fund/Funds: Capital Reserve Account

Balance per Bank		\$	601,884.71
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Other (Explanation below)	\$	-	
<b>TOTAL DEDUCTIONS</b>			
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>601,884.71</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	601,884.71
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>601,884.71</b>

Difference between Bank and Board Secretary's Records		\$	-
Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u> <u>AMOUNT</u>
		\$	-
		\$	-
<b>Total Outstanding Checks:</b>		\$	-

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 12000224 16  
 Statement Date: 8/31/2022  
 Fund/Funds: Capital Projects Account

Balance per Bank		\$	100.00
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from Custodial			
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to Custodial	\$	100.00	
<b>TOTAL DEDUCTIONS</b>		\$	100.00
Net Reconciling Items		\$	100.00
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>-</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	-
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>-</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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	\$	-	\$	-
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<b>Total Outstanding Checks:</b>	\$	-
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# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 4607044212  
 Statement Date: 8/31/2022  
 Fund/Funds: Enterprise Beyond the Bell

Balance per Bank		\$	200,964.92
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	1,129.02	
Other (Service Fee)	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	1,129.02
Net Reconciling Items		\$	(1,129.02)
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>199,835.90</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	206,774.94
Reconciling Items			
ADDITIONS:			
Interest Earned			
Deposits	\$	24,239.00	
Return Deposit			
<b>TOTAL ADDITIONS</b>		\$	24,239.00
DEDUCTIONS:			
Bank Charges			
Disbursements	\$	31,178.04	
<b>TOTAL DEDUCTIONS:</b>		\$	31,178.04
Net Reconciling Items		\$	(6,939.04)
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>199,835.90</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	516	\$534.00		
	531	\$595.02		

**Total Outstanding Checks:**

\$ 1,129.02

\$ -

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46065368 13  
 Statement Date: 8/31/2022  
 Fund/Funds: School Lunch

Balance per Bank		\$	193,544.77
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)		\$921.74	
Other-Bank Error			
<b>TOTAL DEDUCTIONS</b>		\$	921.74
Net Reconciling Items		\$	(921.74)
Adjusted Balance per Bank as of:	8/31/2022	\$	<b>192,623.03</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	199,695.71
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	2,131.61	
<b>TOTAL ADDITIONS</b>		\$	2,131.61
DEDUCTIONS:			
Other			
Disbursements by Check	\$	9,204.29	
<b>TOTAL DEDUCTIONS:</b>		\$	9,204.29
Net Reconciling Items		\$	(7,072.68)
Adjusted Board Secretary's Balance as of:	8/31/2022	\$	<b>192,623.03</b>
Difference between Bank and Board Secretary's Records		\$	-

Outstanding Cks.: School Lunch Account

<u>Ck. #</u>	<u>Amount</u>	<u>Ck. #</u>	<u>Amount</u>
5068	70.00	5077	\$26.30
2134	220.11	5080	\$9.60
		5081	\$17.05
		5082	\$24.30
		5086	\$28.45
		5087	\$129.65
		5088	\$19.00
		5094	\$13.25
		5099	\$4.85
		5102	\$3.90
		5106	\$4.30
		5114	\$15.10
		5117	\$26.10
		5124	\$7.75
		5126	\$6.85
		5129	\$25.55
		<b>4821</b>	<b>100.00</b>
		<b>4890</b>	<b>14.20</b>
		<b>4893</b>	<b>3.50</b>
		<b>4895</b>	<b>6.85</b>
		<b>4897</b>	<b>29.40</b>
		<b>4901</b>	<b>32.90</b>
		<b>4907</b>	<b>12.60</b>
		<b>4915</b>	<b>37.75</b>
		<b>4919</b>	<b>1.65</b>
		<b>4929</b>	<b>10.33</b>

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 4607044212  
 Statement Date: 8/31/2022  
 Fund/Funds: Payroll

Balance per Bank \$ 1,928.57

Reconciling Items

**ADDITIONS:**

Deposits in Transit \$ -

Due from Custodial

**TOTAL ADDITIONS** \$ -

**DEDUCTIONS:**

Outstanding Cks. (Listed below) \$ 1,828.57

Due to Custodial \$ 100.00

ACH Reversal

**TOTAL DEDUCTIONS** \$ 1,928.57

Net Reconciling Items \$ (1,928.57)

**Adjusted Balance per Bank as of:** 8/31/2022 \$ -

Balance per Board Secretary's Records as of: 8/1/2022 \$ -

Reconciling Items

**ADDITIONS:**

Interest Earned \$ -

Deposits \$ 180,594.27

Other - Due to Custodial

**TOTAL ADDITIONS** \$ 180,594.27

**DEDUCTIONS:**

Bank Charges

Disbursements \$ 180,594.27

**TOTAL DEDUCTIONS:** \$ 180,594.27

Net Reconciling Items \$ -

**Adjusted Board Secretary's Balance as of:** 8/31/2022 \$ -

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	26182 (26074)	\$ 1,828.57		

\$ 1,828.57

\$ -

**Total Outstanding Checks:**

\$ 1,828.57

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name:	Fulton Bank
Account Number:	46065368 14
Statement Date:	8/31/2022
Fund/Funds:	Agency

Balance per Bank		\$	143,609.10
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	33,467.41	
Due to Custodial			
<b>TOTAL DEDUCTIONS</b>		\$	33,467.41
Net Reconciling Items		\$	(33,467.41)
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>110,141.69</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	100,302.59
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	96,629.29	
Other	\$	-	
<b>TOTAL ADDITIONS</b>		\$	96,629.29
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	86,790.19	
<b>TOTAL DEDUCTIONS:</b>		\$	86,790.19
Net Reconciling Items		\$	9,839.10
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>110,141.69</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	11325	1,665.00		
	11326	625.00		
	Federal/State Tax	31,177.41		

**Total Outstanding Checks:**

\$	33,467.41	\$	-
\$	33,467.41		

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 11009357 68  
 Statement Date: 8/31/2022  
 Fund/Funds: FSA

Balance per Bank		\$	14,131.79
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment			
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>14,131.77</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	16,473.59
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	2,341.82	
<b>TOTAL DEDUCTIONS:</b>		\$	2,341.82
Net Reconciling Items		\$	(2,341.82)
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>14,131.77</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$ -

\$ -

**Total Outstanding Checks:**

\$ -

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46065368 15  
 Statement Date: 8/31/2022  
 Fund/Funds: Unemployment

Balance per Bank		\$	171,284.70
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA			
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>171,284.70</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	170,924.43
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	7.26	
Deposits	\$	457.48	
<b>TOTAL ADDITIONS</b>		\$	464.74
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	104.47	
<b>TOTAL DEDUCTIONS:</b>		\$	104.47
Net Reconciling Items		\$	360.27
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>171,284.70</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$	-	\$	-
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**Total Outstanding Checks:**

\$	-
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# Bank Reconciliation

## East Greenwich Township Board of Education

Bank Name: Fulton Bank  
 Account Number: 46071155-18  
 Statement Date: 8/31/2022  
 Fund/Funds: Student Activity - Clark

Balance per Bank		\$	12,517.54
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	12.00	
Due to FSA	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	12.00
Net Reconciling Items		\$	12.00
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>12,505.54</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	12,505.43
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	0.11	
Deposits			
<b>TOTAL ADDITIONS</b>		\$	0.11
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	0.11
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>12,505.54</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	1381	\$12.00		

Total Outstanding Checks:

	\$12.00		\$0.00
	\$	12.00	



# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
 Account Number: 46071104-18  
 Statement Date: 8/31/2022  
 Fund/Funds: Student Activity - Mickle

Balance per Bank		\$	7,254.31
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>7,254.31</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	7,254.25
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	0.06	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	0.06
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	0.06
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>7,254.31</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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**Total Outstanding Checks:**

\$	-	\$0.00
\$	-	

# **Bank Reconciliation** **East Greenwich Township Board of Education**

Bank Name: Fulton Bank  
Account Number: 46070442-12  
Statement Date: 8/31/2022  
Fund/Funds: Wild Site

Balance per Bank		\$	4,054.40
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
<b>TOTAL ADDITIONS</b>		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA	\$	-	
<b>TOTAL DEDUCTIONS</b>		\$	-
Net Reconciling Items		\$	-
<b>Adjusted Balance per Bank as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>4,054.40</b>

Balance per Board Secretary's Records as of:	8/1/2022	\$	4,054.37
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	0.03	
Deposits	\$	-	
<b>TOTAL ADDITIONS</b>		\$	0.03
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements by Check	\$	-	
<b>TOTAL DEDUCTIONS:</b>		\$	-
Net Reconciling Items		\$	0.03
<b>Adjusted Board Secretary's Balance as of:</b>	<b>8/31/2022</b>	<b>\$</b>	<b>4,054.40</b>

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
		\$0.00		\$0.00
<b>Total Outstanding Checks:</b>		\$ -		

**EAST GREENWICH TOWNSHIP SCHOOLS  
PRIOR 6TH GRADE REFUND CHECKS TO BE CANCELLED**

<b>Date</b>	<b>Name</b>	<b>Child Name</b>	<b>Check</b>	<b>Amount</b>
10/22/2020	parent/guardian	Hall, Kaylie	4821	100.00
7/30/2021	parent/guardian	Camacho-Sanchez, Diego	4890	14.20
7/30/2021	parent/guardian	Christopher, Charles	4893	3.50
7/30/2021	parent/guardian	Conicelli, Sophie	4895	6.85
7/30/2021	parent/guardian	DePasquale, Jason	4897	29.40
7/30/2021	parent/guardian	Dixon, Jaylen	4901	32.90
7/30/2021	parent/guardian	Frucci, Luca	4907	12.60
7/30/2021	parent/guardian	Ixcoy-Monroy, Diana	4915	37.75
7/30/2021	parent/guardian	Landi, Gianna	4919	1.65
7/30/2021	parent/guardian	Mason, Emma	4929	10.33
7/30/2021	parent/guardian	Matteo, Nora	4930	10.10
7/30/2021	parent/guardian	Neal, Casey	4937	9.05
7/30/2021	parent/guardian	Rivello, Ava	4944	1.30

# POLICY GUIDE

STUDENTS  
5512/ Page 1 of 25  
Harassment, Intimidation, or and Bullying  
Oct 2022  
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[See POLICY ALERT Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200, 216, 227, and 229]

## 5512 HARASSMENT, INTIMIDATION, OR AND BULLYING

### Table of Contents

<u>Section</u>	<u>Section Title</u>
A.	<b>Prohibiting Harassment, Intimidation, or Bullying Policy Statement</b>
B.	<b>Definition of Harassment, Intimidation, or and Bullying Definition</b>
C.	<b>Student Behavior Expectations</b>
D.	<b>Consequences and Appropriate Remedial Actions</b>
E.	<b>Reporting Harassment, Intimidation, or and Bullying Reporting Procedure</b>
F.	<b>Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)</b>
G.	<b>Investigating Allegations of Harassment, Intimidation, or and Bullying Investigation</b>
H.	<b>Responding <del>Range of Responses</del> to an Incident of Harassment, Intimidation, or Bullying</b>
I.	<b>Reprisal or Retaliation Prohibited</b>
J.	<b>Consequences and Appropriate Remedial Action for False Accusations of Harassment, Intimidation, or Bullying</b>
K.	<b>Additional Policy Requirements Harassment, Intimidation, and Bullying Policy Publication and Dissemination</b>
L.	<b>Harassment, Intimidation, or and Bullying Training and Prevention Programs</b>
M.	<b>Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review</b>
MN.	<b>Reports to Board of Education and New Jersey Department of Education</b>
NO.	<b>School and District Grading Requirements</b>
OP.	<b>Reports to Law Enforcement</b>
PQ.	<b>Collective Bargaining Agreements and Individual Contracts</b>
QR.	<b>Students with Disabilities</b>
S.	<b>Approved Private Schools for Students with Disabilities (APSSD)</b>



# POLICY GUIDE

STUDENTS  
5512/ Page 2 of 25

## Harassment, Intimidation, or and Bullying

### A. Prohibiting Harassment, Intimidation, or Bullying Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. **The Board has determined that a safe and civil environment in school is necessary for students to learn and achieve high academic standards;** ~~h~~Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. ~~Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance.~~ Since students learn by example, school administrators, faculty, staff, and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s); legal guardian(s); **resource family** ~~foster~~ parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

### B. Definition of Harassment, Intimidation, or and Bullying Definition

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
  - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
  - b. Has the effect of insulting or demeaning any student or group of students; or
  - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

**The Board recognizes that bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Recognizing "a real or perceived power imbalance" may assist school officials in identifying harassment, intimidation, or bullying within the context and relative positions of the alleged aggressor and target.**



# POLICY GUIDE

STUDENTS

5512/ Page 3 of 25

Harassment, Intimidation, or and Bullying

**“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or remotely activating paging device (N.J.A.C. 6A:16-1.3).**

**In accordance with the Board of Education’s Code of Student Conduct and this Policy, all acts of harassment, intimidation, or bullying that occur off school grounds, such as “cyber-bullying” (e.g., the use of electronic means to harass, intimidate, or bully) is addressed in this Policy.**

~~Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).~~

~~“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.~~

## C. Student ~~Expectations~~ Behavior

The Board of Education expects students to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities, with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment, consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the ~~students,~~ parents and other community representatives, school administrators ~~employees,~~ school ~~employees administrators,~~ school volunteers, and students of the school district and ~~community representatives,~~ producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and ~~that~~ it is the responsibility of staff to use

instances of violations of the Code of Student Conduct as opportunities ~~for helping to help~~ students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students’ abilities to grow in self-discipline.

The Board expects ~~that~~ students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, ~~or and~~ bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property, and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and



# POLICY GUIDE

STUDENTS  
5512/ Page 4 of 25

## Harassment, Intimidation, ~~or~~ and Bullying

### 4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, **school employees, volunteers, students, and community representatives** ~~instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement,~~ in the development of this Policy.

~~Pursuant to N.J.A.C. 6A:16-7.1, Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board developed must develop~~ guidelines for student conduct, ~~taking pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the nature of the behavior; the nature of the student's disability, if any and to the extent relevant; the developmental ages of students; the severity of the offenses and students' histories of inappropriate behaviors; and the mission and physical facilities of the individual school(s) in the district.~~ Pursuant to N.J.A.C. 6A:16-7.1, the Board **developed** guidelines for student conduct, **taking into consideration the nature of the behavior; the nature of the student's disability, if any and to the extent relevant; the developmental ages of students; the severity of the offenses and students' histories of inappropriate behaviors; and the mission and physical facilities of the individual school(s) in the district.** This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent ~~shall must~~ annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. ~~The school district will~~ **Students are encouraged to support other students who:**

1. Walk away from acts of harassment, intimidation, ~~or~~ and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, ~~or~~ and bullying to the designated school staff member.

### D. Consequences and ~~Appropriate~~ Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct, **and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying.** ~~The following factors, at a minimum, shall be given full consideration by the school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.~~

**In every incident found to be harassment, intimidation, or bullying, the school Principal, in consultation with appropriate school staff, may apply disciplinary consequences and/or remedial actions, such as the provision of counseling, behavioral interventions, or other measures.**

**Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses; consider the developmental ages of the student offenders; the nature of the student's**



# POLICY GUIDE

STUDENTS

5512/ Page 5 of 25

Harassment, Intimidation, or ~~and~~ Bullying

disability, if any and to the extent relevant; and the students' histories of inappropriate behaviors, per the Code of Student Conduct and N.J.A.C. 6A:16-7.

The following factors, at a minimum, shall be given full consideration by the school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

## Factors for Determining Consequences

- Age, disability (if any and to the extent relevant), developmental and maturity levels of the parties involved and their relationship to the school district;
- Degrees of harm;
- Surrounding circumstances;
- Nature and severity of the behaviors;
- Incidences of past or continuing patterns of behavior;
- Relationships between the parties involved; and
- Context in which the alleged incidences occurred.

## Factors for Determining Remedial Measures

### Personal:

- Life skill deficiencies;
- Social relationships;
- Strengths;
- Talents;
- Traits;
- Interests;
- Hobbies;
- Extra-curricular activities;
- Classroom participation;
- Academic performance;
- Relationship to peers; and
- Relationship between student/family and the school district.

### Environmental:

- School culture;
- School climate;
- Student-staff relationships and staff behavior toward the student;
- General staff management of classrooms or other educational environments;
- Staff ability to prevent and manage difficult or inflammatory situations;
- Availability of programs to address student behavior;
- Social-emotional and behavioral supports;
- Social relationships;
- Community activities;
- Neighborhood situation; and
- Family situation.

## Examples of Consequences and Remedial Measures

The consequences and remedial measures may include, but are not limited to, the examples listed below:





# POLICY GUIDE

STUDENTS

5512/ Page 6 of 25

Harassment, Intimidation, or ~~and~~ Bullying

## Examples of Consequences:

- Admonishment;
- Temporary removal from the classroom (any removal of .5 days or more must be reported in the Student Safety Data System);
- Deprivation of privileges;
- Classroom or administrative detention;
- Referral to disciplinarian;
- In-school suspension during the school week or the weekend;
- Out-of-school suspension (short-term or long-term);
- Reports to law enforcement or other legal action;
- Expulsion; and
- Bans from receiving certain services, participating in school-district-sponsored programs or being in school buildings or on school grounds.

## Examples of Remedial Measures

### Personal:

- Restitution and restoration;
- Peer support group;
- Recommendations of a student behavior or ethics council;
- Corrective instruction or other relevant learning or service experience;
- Supportive student interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
- Behavioral management plan, with benchmarks that are closely monitored;
- Assignment of leadership responsibilities (e.g., hallway or bus monitor);
- Involvement of school "disciplinarian;"
- Student counseling;
- Parent conferences;
- Alternative placements (e.g., alternative education programs);
- Student treatment; and
- Student therapy.

### Environmental (Classroom, School Building, or School District):

- School and community surveys or other strategies for determining the conditions contributing to HIB;
- School culture change and school climate improvement;
- Adoption of research-based, systemic bullying prevention programs;
- School policy and procedures revisions;
- Modifications of schedules;
- Adjustments in hallway traffic;
- Modifications in student routes or patterns traveling to and from school;
- Supervision of student before and after school, including school transportation;
- Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
- Teacher aides;
- Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;



# POLICY GUIDE

## STUDENTS

5512/ Page 7 of 25

### Harassment, Intimidation, or and Bullying

- General professional development programs for certificated and non-certificated staff;
- Professional development plans for involved staff;
- Disciplinary action for school staff who contributed to the problem;
- Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Parent conferences;
- Family counseling;
- Involvement of parent-teacher organizations;
- Involvement of community-based organizations;
- Development of a general bullying response plan;
- Recommendations of a student behavior or ethics council;
- Peer support groups;
- Alternative placements (e.g., alternative education programs);
- School transfers; and
- Law enforcement (e.g., safe schools resource officer, juvenile officer) involvement or other legal action.

Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.

The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students:

#### Consequences—Students

Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.

#### Factors for Determining Consequences—Student Considerations

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

#### Factors for Determining Consequences—School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;



# POLICY GUIDE

STUDENTS  
5512/ Page 8 of 25

## Harassment, Intimidation, or and Bullying

3. ~~Student staff relationships and staff behavior toward the student;~~
4. ~~Family, community, and neighborhood situation; and~~
5. ~~Alignment with Board policy and regulations/procedures.~~

### Examples of Consequences

1. ~~Admonishment;~~
2. ~~Temporary removal from the classroom;~~
3. ~~Deprivation of privileges;~~
4. ~~Classroom or administrative detention;~~
5. ~~Referral to disciplinarian;~~
6. ~~In-school suspension;~~
7. ~~Out of school suspension (short term or long term);~~
8. ~~Reports to law enforcement or other legal action; or~~
9. ~~Expulsion.~~

~~In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, The Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan when a student is found to be an offender in three harassment, intimidation, or bullying incidents and each subsequent incident occurring within one school year. The student intervention plan may include disciplinary consequences and/or remedial actions and may require the student, accompanied by a parent, to satisfactorily complete a class or training program to reduce harassment, intimidation, or bullying behavior. Each student intervention plan must be approved by the Superintendent which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.~~

While the majority of incidents may be addressed solely by school officials, the Superintendent or designee and the Principal shall report a harassment, intimidation, or bullying incident to law enforcement officials if the conduct rises to the level of a mandatory report as outlined in the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

### Appropriate Remedial Actions—Students

~~Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.~~

### Factors for Determining Remedial Measures

#### Personal

1. ~~Life skill deficiencies;~~
2. ~~Social relationships;~~
3. ~~Strengths;~~
4. ~~Talents;~~
5. ~~Interests;~~
6. ~~Hobbies;~~



# POLICY GUIDE

STUDENTS  
5512/ Page 9 of 25

Harassment, Intimidation, or and Bullying

7. ~~Extra-curricular activities;~~
8. ~~Classroom participation;~~
9. ~~Academic performance; and~~
10. ~~Relationship to students and the school district.~~

## Environmental

1. ~~School culture;~~
2. ~~School climate;~~
3. ~~Student-staff relationships and staff behavior toward the student;~~
4. ~~General staff management of classrooms or other educational environments;~~
5. ~~Staff ability to prevent and manage difficult or inflammatory situations;~~
6. ~~Social-emotional and behavioral supports;~~
7. ~~Social relationships;~~
8. ~~Community activities;~~
9. ~~Neighborhood situation; and~~
10. ~~Family situation.~~

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

## Examples of Remedial Measures

### Personal—Student Exhibiting Bullying Behavior

1. ~~Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;~~
2. ~~Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;~~
3. ~~Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;~~
4. ~~Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;~~
5. ~~Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);~~
6. ~~Develop a learning plan that includes consequences and skill building;~~
7. ~~Consider wrap around support services or after-school programs or services;~~
8. ~~Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;~~
9. ~~Arrange for an apology, preferably written;~~
10. ~~Require a reflective essay to ensure the student understands the impact of their actions on others;~~
11. ~~Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;~~
12. ~~Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;~~
13. ~~Explore age appropriate restorative (i.e., healing, curative, recuperative) practices; and~~
14. ~~Schedule a follow-up conference with the student.~~

### Personal—Target/Victim

1. ~~Meet with a trusted staff member to explore the student's feelings about the incident;~~
2. ~~Develop a plan to ensure the student's emotional and physical safety at school;~~



# POLICY GUIDE

STUDENTS

5512/ Page 10 of 25

Harassment, Intimidation, ~~or~~ and Bullying

3. ~~Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;~~
4. ~~Ask students to log behaviors in the future;~~
5. ~~Help the student develop skills and strategies for resisting bullying; and~~
6. ~~Schedule a follow-up conference with the student.~~

## Parents, Family, and Community

1. ~~Develop a family agreement;~~
2. ~~Refer the family for family counseling; and~~
3. ~~Offer parent education workshops related to bullying and social-emotional learning.~~

## Examples of Remedial Measures—Environmental (Classroom, School Building, or School District)

1. ~~Analysis of existing data to identify bullying issues and concerns;~~
2. ~~Use of findings from school surveys (e.g., school climate surveys);~~
3. ~~Focus groups;~~
4. ~~Mailings—postal and email;~~
5. ~~Cable access television;~~
6. ~~School culture change;~~
7. ~~School climate improvement;~~
8. ~~Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);~~
9. ~~Adoption of evidence-based systemic bullying prevention practices and programs;~~
10. ~~Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;~~
11. ~~Professional development plans for involved staff;~~
12. ~~Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;~~
13. ~~Formation of professional learning communities to address bullying problems;~~
14. ~~Small or large group presentations for fully addressing the actions and the school’s response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;~~
15. ~~School policy and procedure revisions;~~
16. ~~Modifications of schedules;~~
17. ~~Adjustments in hallway traffic;~~
18. ~~Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;~~
19. ~~Modifications in student routes or patterns traveling to and from school;~~
20. ~~Supervision of student victims before and after school, including school transportation;~~
21. ~~Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);~~
22. ~~Targeted use of teacher aides;~~
23. ~~Disciplinary action, including dismissal, for school staff who contributed to the problem;~~
24. ~~Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;~~
25. ~~Parent conferences;~~
26. ~~Family counseling;~~
27. ~~Development of a general harassment, intimidation, and bullying response plan;~~
28. ~~Behavioral expectations communicated to students and parents;~~



# POLICY GUIDE

STUDENTS  
5512/ Page 11 of 25

## Harassment, Intimidation, or and Bullying

29. ~~Participation of the entire student body in problem solving harassment, intimidation, and bullying issues;~~
30. ~~Recommendations of a student behavior or ethics council;~~
31. ~~Participation in peer support groups;~~
32. ~~School transfers; and~~
33. ~~Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.~~

### Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand;; increment withholding;; legal action;; disciplinary action;; termination;; and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

### Target/Victim Support

~~Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.~~

~~Sufficient safety measures should be undertaken to ensure the victim's physical and social emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.~~

### Examples of support for student victims of harassment, intimidation, and bullying include:

1. ~~Teacher aides;~~
2. ~~Hallway and playground monitors;~~
3. ~~Partnering with a school leader;~~
4. ~~Provision of an adult mentor;~~
5. ~~Assignment of an adult "shadow" to help protect the student;~~
6. ~~Seating changes;~~
7. ~~Schedule changes;~~
8. ~~School transfers;~~
9. ~~Before and after school supervision;~~
10. ~~School transportation supervision;~~
11. ~~Counseling; and~~
12. ~~Treatment or therapy.~~

## E. Reporting Harassment, Intimidation, or and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving all complaints alleging harassment, intimidation, or bullying committed by an adult or youth against a student ~~violations of this Policy.~~ All Board members, school employees, and volunteers and contracted service providers who have contact with students, are required to verbally report alleged acts of harassment, intimidation, or bullying ~~alleged violations of this Policy~~ to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a New Jersey Department of Education-approved HIB 338 Form report



# POLICY GUIDE

STUDENTS

5512/ Page 12 of 25

Harassment, Intimidation, ~~or and~~ Bullying

~~in writing~~ to the Principal within two school days of the verbal report. **Failure to make the required report(s) may result in disciplinary action. The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent. The HIB 338 Form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal Law.**

**The district may not fail to initiate an investigation of harassment, intimidation, or bullying solely because written documentation was not provided. Failing to conduct a harassment, intimidation, or bullying investigation solely because a parent or student did not submit written documentation violates the Anti-Bullying Bill of Rights Act and this Policy. If a parent makes a verbal allegation of harassment, intimidation, or bullying to a district staff member, but does not complete and submit the HIB 338 Form, the staff member or a designee must complete and submit the HIB 338 Form.**

~~The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.~~ Pursuant to N.J.A.C. 6A:16-7.7(a)2.viii.(2), when providing notification to the parents of all students involved, ~~t~~The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or ~~bullying incident and when~~ conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. **The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.**

The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged acts violations of harassment, intimidation, or bullying ~~this Policy~~ to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident. **The school district shall provide a person an online means to complete the HIB 338 Form to anonymously report an act of harassment, intimidation, or bullying. Formal action for violations of the Code of Student Conduct may not be taken solely on the basis of an anonymous report.**

~~A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.~~

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

**The Principal shall promptly submit a copy of each completed HIB 338 Form to the Superintendent.**

~~In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.~~



# POLICY GUIDE

STUDENTS  
5512/ Page 13 of 25

## Harassment, Intimidation, ~~or and~~ Bullying

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, **in addition to making the HIB 338 Form available online**, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, ~~or and~~ bullying or who **determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14** ~~from a district employee~~, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action. **The district also should consider procedures and disciplinary action when it is found that someone had information regarding a harassment, intimidation, or bullying incident, but did not make the required report(s).**

### F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
  - b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
  - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
  - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
  - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, ~~or and~~ bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
- b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
- c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.





# POLICY GUIDE

STUDENTS  
5512/ Page 14 of 25

## Harassment, Intimidation, ~~or~~ and Bullying

3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

### G. Investigating Allegations of Harassment, Intimidation, or Bullying ~~Harassment, Intimidation, and Bullying Investigation~~

~~The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.~~



# POLICY GUIDE

STUDENTS

5512/ Page 15 of 25

Harassment, Intimidation, or ~~and~~ Bullying

## **[Investigate All Reports]**

The Board of Education requires a thorough and complete investigation to be conducted for each report of an alleged incident of harassment, intimidation, or bullying. All details of an alleged incident must be populated into the HIB 338 Form. However, completing the form shall not delay beginning the investigation in accordance with the law.

The HIB 338 Form shall be kept on file at the school and will only be added to a student record if the alleged incident is founded, disciplinary action is imposed or is otherwise required to be contained in a student's record under State or Federal law.

The investigation shall be initiated by the Principal or designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school anti-bullying specialist appointed by the Principal. The Principal may appoint additional personnel who are not school anti-bullying specialists to assist the school anti-bullying specialist in the investigation. Investigations of complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The anti-bullying specialist may not participate in an investigation regarding their supervisor or staff at a higher administrative level.

The investigation shall be completed, and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the alleged incident of harassment, intimidation, or bullying or from the date of the written notification from the Superintendent to the Principal to initiate an investigation. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school anti-bullying specialist or the Principal shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and provide intervention services; order counseling; establish training programs to reduce harassment, intimidation, or bullying and enhance school climate; or take or recommend other appropriate action, including seeking further information as necessary.

The Superintendent shall report the results of each investigation to the Board no later than the date of the regularly scheduled Board meeting following the completion of the investigation. The Superintendent's report also shall include information on any consequences imposed under the Code of Student Conduct; intervention services provided; counseling ordered; training established; or other action taken or recommended by the Superintendent.

Parents of students who are parties to the investigation shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, or whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board. The



# POLICY GUIDE

STUDENTS

5512/ Page 16 of 25

Harassment, Intimidation, or and Bullying

district may not divulge personally identifying information or any information that could result in the identification of any student other than the child of the parents being notified.

A parent may request a hearing before the Board after receiving the information. Any request by the parents for a hearing before the Board concerning the written information about a harassment, intimidation, or bullying investigation, pursuant to N.J.S.A. 18A:37-15b(6)(d), must be filed with the Board Secretary no later than sixty calendar days after the written information is received by the parents. The hearing shall be held within ten business days of the request. Prior to the hearing, the Superintendent shall confidentially share a redacted copy of the HIB 338 Form that removes all student identification information with the Board. The Board shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4.1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school anti-bullying specialist and others, as appropriate, regarding the alleged incident; the findings from the investigation of the alleged incident; recommendations for consequences or services; and any programs instituted to reduce such incidents, prior to rendering a determination.

At the regularly scheduled Board meeting following its receipt of the report or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, no later than ninety days after the issuance of the Board's decision.

A school administrator who receives a report of harassment, intimidation, or bullying, or who determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14 and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate harassment, intimidation, or bullying, may be subject to disciplinary action.

The Board also requires the thorough investigation of complaints or reports of harassment, intimidation, or bullying, occurring on district school buses, at district school-sponsored functions, and off school grounds involving a student who attends an approved private school for students with disabilities. The investigation will be conducted by the Board's anti-bullying specialist in consultation with the approved private school for students with disabilities.]

## **{Option – Principal's Preliminary Determination**

~~However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.~~

~~The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.~~



# POLICY GUIDE

STUDENTS

5512/ Page 17 of 25

## Harassment, Intimidation, or and Bullying

~~The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.~~

~~The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.~~

~~A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.~~

~~The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]~~

~~The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation.~~

~~The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.~~

~~The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident.~~

~~Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.~~

~~The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling as a result of the finding of the investigation, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action, including seeking further information, as necessary.~~



# POLICY GUIDE

STUDENTS

5512/ Page 18 of 25

Harassment, Intimidation, or and Bullying

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L. 1945, c.169 (C.10:5-1 et seq.).

## H. Responding to Harassment, Intimidation, or Bullying Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board of Education authorizes the Principal of each school to define the range of ways in which school staff will respond once an incident of shall establish a range of responses to harassment, intimidation, or and bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, or bullying, according to the parameters described below and in this Policy. incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some



# POLICY GUIDE

STUDENTS

5512/ Page 19 of 25

Harassment, Intimidation, or and Bullying

acts of harassment, intimidation, or bullying may be isolated incidents requiring that the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district levels or by law enforcement officials. **Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions.**

**In considering whether a response beyond the individual is appropriate, school officials shall consider the nature and circumstances of the act; the degree of harm; the nature and severity of the behavior; past incidences or past or continuing patterns of behavior; and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation, or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.**

**This Policy and the Code of Student Conduct shall apply to instances when a school employee is made aware of alleged harassment, intimidation, or bullying occurring off school grounds.**

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include ~~consistent and appropriate~~ positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) **and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report or other legal action) intended to remediate the problem behaviors.**
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays ~~(when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying)~~, research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, ~~"acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "upstander" programs, parent programs and information disseminated to students and parents, such as fact sheets or newsletters the dissemination of information to students and parents~~ explaining acceptable uses of electronic and wireless communication devices **or strategies for fostering expected student behavior, and harassment, intimidation, and bullying prevention curricula or campaigns.**



# POLICY GUIDE

STUDENTS

5512/ Page 20 of 25

Harassment, Intimidation, ~~or and~~ Bullying

4. District-wide responses can include community involvement in policy review and development; professional development programs; adoption of curricular and school-wide programs, coordination ~~comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating~~ with community-based organizations-(e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations);, and disseminating information on the core ethical values adopted by the Board's Code of Student Conduct, per N.J.A.C. 6A:16-7.1(a)2 ~~launching harassment, intimidation, and bullying prevention campaigns.~~

In providing support for victims of harassment, intimidation, or bullying, the district should identify a range of strategies and resources, which may include, but is not limited to, the following actions for individual victims:

- Counseling;
- Teacher Aides;
- Hallway and playground monitors;
- Schedule changes;
- Before and after school supervision;
- School transportation supervision;
- School transfers; and
- Therapy.

## I. Reprisal or Retaliation ~~Prohibited~~

The Board of Education prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, ~~or one with reliable information~~, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. ~~All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.~~

~~Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.~~

~~Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district sponsored programs, or being in school buildings or on school grounds.~~

~~Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~

~~Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.~~



# POLICY GUIDE

STUDENTS

5512/ Page 21 of 25

Harassment, Intimidation, or and Bullying

## J. ~~Consequences and Appropriate Remedial Action for~~ False Accusations of Harassment, Intimidation, or Bullying

The Board of Education prohibits any person from falsely accusing another as a means of ~~retaliation or as a means of~~ harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student ~~could found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Pupils Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term sSuspensions, N.J.A.C. 6A:16-7.3, Long-term sSuspensions, and N.J.A.C. 6A:16-7.4, Expulsions; ~~and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.~~
2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ could entail discipline in accordance with district policies, procedures, and agreements; ~~and which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. ~~Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~

## K. Additional Policy Requirements ~~Harassment, Intimidation, and Bullying Policy Publication and Dissemination~~

The Board of Education requires the Superintendent to annually disseminate this Policy to all school employees, contracted service providers who have contact with students, school volunteers, students and parents who have children enrolled in a school in the school district, along with a statement explaining that this Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14, that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall post a link to this Policy that is prominently displayed on the home page of the school district's website. The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent shall post the name, school phone number, school address, and school email address of the district anti-bullying coordinator on the home page of the school district's website. Additionally, the Superintendent shall post the contact information for the School Climate State Coordinator on the school district home page alongside this Policy.





# POLICY GUIDE

STUDENTS

5512/ Page 22 of 25

Harassment, Intimidation, or and Bullying

Each Principal or designee shall post the name, school phone number, school address, and school email address of both the school anti-bullying specialist and the district anti-bullying coordinator on the home page of each school's website.

The Superintendent shall post the New Jersey Department of Education's Guidance for Parents on the Anti-Bullying Bill of Rights Act on the district homepage and on the homepage for each school in the district with a website.

The Superintendent and the Principal(s) shall provide training on the school district's harassment, intimidation, or bullying policies to school employees contracted service providers and volunteers who have significant contact with students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff, contracted service providers and school volunteers who have significant contact with students.

The Superintendent shall develop and implement a process for annually discussing this Policy on harassment, intimidation, or bullying with students. The Superintendent and the Principal(s) shall annually conduct a re-evaluation, reassessment, and review of this Policy and any report(s) and/or finding(s) of the school safety/school climate team, with input from the school anti-bullying specialists, and recommend revisions and additions to this Policy as well as to harassment, intimidation, or bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

~~This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.~~

~~The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.~~

~~The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website.~~

~~The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.~~

~~The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti Bullying Specialist and the district Anti Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.~~



# POLICY GUIDE

STUDENTS  
5512/ Page 23 of 25

## Harassment, Intimidation, or and Bullying

~~The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.~~

### L. Harassment, Intimidation, or and Bullying Training and Prevention Programs

~~The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.~~

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, or and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, or and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

~~The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.~~

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, or and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, or and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the **New Jersey Student Learning Core Curriculum Content** Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, or and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, or and bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

### M. ~~Harassment, Intimidation, and Bullying Policy~~ **Reevaluation, Reassessment, and Review**



# POLICY GUIDE

STUDENTS

5512/ Page 24 of 25

Harassment, Intimidation, ~~or and~~ Bullying

~~The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.~~

~~The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and~~

~~Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.e., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.~~

## **MN.** Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, ~~or and~~ bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

## **NO.** School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

## **OP.** Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, ~~or and~~ bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

## **PQ.** Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.



# POLICY GUIDE

STUDENTS

5512/ Page 25 of 25

Harassment, Intimidation, or and Bullying

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

## QR. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

## S. ~~Approved Private Schools for Students with Disabilities (APSSD)~~

~~In accordance with the provisions of N.J.A.C. 6A:16-7.7(a)2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a)2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.~~

The school district shall submit all subsequent amended Harassment, Intimidation, or and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37

N.J.A.C. 6A:16-7.1 through 6A:16-7.9 et seq.

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – August 2022 April 2011 – New Jersey Department of Education  
Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



**East Greenwich Township School District**  
559 Kings Highway Mickleton, NJ 08056



**Textbook Disposal Form**

In accordance with N.J.S.A. 18A:34-3, school districts must notify the New Jersey Department of Education (NJDOE) regarding any textbooks the district intends to discard. The NJDOE has created an online database to facilitate the transfer of used textbooks from one district to another.

Once the data is entered onto the online form by the principal, the textbook listing(s) will be posted for viewing in the textbook database for 120 days. Districts wishing to acquire used textbooks listed in the database are responsible for contacting the donating district and making the necessary arrangements for acquisition. After 120 days, textbook listings will automatically be removed from the database. **Textbooks not acquired after 120 days can be discarded.**

The following guidelines have been established for textbook sharing:

- 1. Textbooks published prior to 2010:** These cannot be entered into the NJDOE's textbook-sharing database. Complete the form below. Once approved, the books can be discarded.
- 2. Textbooks published from 2011-2022:** Principals' should post only those books the district does not intend to use, donate or sell to other individuals or groups. Complete the form below. Once approved, the books can be discarded.
- 3. Worn textbooks:** The textbook-sharing law does not apply to textbooks that are worn out or useless due to damage or mutilation. Such textbooks can be disposed of without posting, regardless of publication date. Clearly label and complete a maintenance ticket for disposal.

Form must be submitted by the end of April to be discarded by the end of August.

Textbook Name: Social Studies People and Places

Author: Sarah Foresman

Publication Year: 2005

ISBN: 0328075618

Subject: Social Studies

Grade: 2

# of Books: 120

Submitted by: Jeff Miller-McGrath

Date: 10/13/22

☒ Approved ☒ Denied

[Signature]  
Director of Curriculum and Instruction

Date: 10/13/22

Received by: Laura Bailey

Principal's secretary

Date: 10/13/22

**East Greenwich Township School District**  
559 Kings Highway Mickleton, NJ 08056



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Form must be submitted by the end of April to be discarded by the end of August.

Textbook Name: Science

Author: Scott Foresman

Publication Year: 2008

ISBN: 9780328306978

Subject: Science

Grade: 2

# of Books: 41

Submitted by: Jeff Miller-McGrail Date: 10/13/22

☒ Approved ☒ Denied [Signature] Date: 10/13/22  
Director of Curriculum and Instruction

Received by: [Signature] Date: 10/13/22  
Principal's secretary

**EMERGENCY BUILDING USE AGREEMENT BETWEEN \_\_\_\_\_ AND  
Total Turf Experience LLC**

THIS AGREEMENT is between Total Turf Experience LLC, ("Owner") and the \_\_\_\_\_ ("District") to enable a Reunification Center to operate during emergency situations in the designated areas of the Total Turf Experience Facility in Pitman, New Jersey, before, during and/or after an emergency incident. The District and the Owner shall be known collectively as "the parties."

WHEREAS, the Owner is authorized and empowered to enter into leases and building usage agreements; and

WHEREAS, the District is engaged in emergency management preparedness and planning efforts on behalf of the parents/guardians, students and faculty, and

WHEREAS, if the District should need to evacuate students and/or staff from its school buildings or grounds due to an emergency as determined or declared by local, state or federal official, the District desires to identify a site where parents/guardians, students and staff may be safely housed until they are authorized to leave the Facility, and

WHEREAS, the District desires to enter into an agreement for the emergency use of buildings where re-unification operations may be conducted for the benefit of parents/guardians, students and staff; and

WHEREAS, the Owner understands and agrees that after meeting its responsibilities to its primary contract users, it will permit the District to use its physical facilities located at 614 Lambs Rd, Pitman, NJ 08071 ("Facility") as a shelter for parents/guardians, students and staff, before, during or after a disaster or other emergency; and

WHEREAS, the parties have participated in a survey and inspection of the Facility and surrounding area, and have identified the locations that may be subject to use as a shelter, and have confirmed the maximum safe occupancy for the shelter use; and

WHEREAS, the parties wish to identify all financial and legal obligations in connection therewith;

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein it is agreed as follows:

1. **Term.** This Agreement shall commence upon the date of execution by both parties. The initial term of the Agreement shall be five (5) years which may be

extended and/or renewed by the agreement of the parties. The Agreement will remain in full force and effect during the term, but may be terminated by either party at any time upon a 60-day written notice to the other.

**2. Use of Facility.** The Owner shall make reasonable efforts to make the Facility available for emergency shelter use by the District upon receipt of emergency notification by the Owner. The District shall exercise reasonable care in the use of the Facility and will not modify the Facility without the Owner's express written approval.

**3. Facility Management.** The District will designate an individual to manage the activities at the Facility ("Re-Unification Manager"). The Owner will designate one or more Facility Coordinators to coordinate with the Re-Unification Manager regarding the use of the Facility by the District which shall include a pre-usage survey of the Facility using forms designated by the County/Municipality to record any existing damage or conditions.

**4. Custodial Services.** Upon request of the District, and if such resources are requested, the Owner will make its custodial resources, including supplies and labor, available to provide cleaning and sanitation services at the Facility with reasonable costs of such to be reimbursed by the District as provided by Paragraph 9. The Facility Coordinator will designate a Facility Custodian to coordinate these services at the direction of and in cooperation with the Re-Unification Manager.

**5. Security/Safety.** The District shall be responsible for coordinating security and traffic control for the Facility during use. The Re-Unification Manager, as he/she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility and will advise the Facility Coordinator regarding any incidents that occur and any measures taken.

**6. Signage and Publicity.** The District may post temporary signage identifying the Facility as a site of Re-Unification operations in locations approved by the Facility Coordinator. The Re-Unification Manager will remove such signage at the conclusion of its activities at the Facility.

**7. Closing the Facility.** The District will notify the Facility Coordinator when the District will vacate the Facility. The District shall be responsible for ensuring the Facility is returned to its pre-shelter condition, including but not limited to, all waste disposed of, and all areas cleared of shelter equipment, supplies and personal belongings. Before such closing/vacancy by the District, the Facility Coordinator and Re-Unification Manager will conduct a joint inspection using forms designated by the Owner to record any damage or conditions.

**8. Fees.** Owner will not charge a fee for the District's use of the Facility under this Agreement.



**9. Reimbursement.** The District will reimburse the Owner for the following:

- a. Damage to the facility, reasonable wear and tear excepted, resulting from the operations or use by the District, Reimbursement for facility damage will be based on replacement at actual cash value. The District, in consultation with the Owner, will select from among bids from at least three reputable contractors all of whom shall carry insurance in amounts required by the Owner or by the Owner's insurance carrier. The District is not responsible for storm damage or other damage caused by the disaster or other acts of God.
- b. Reasonable costs associated with custodial personnel and supplies which would not have been incurred but for the District's use of the Facility. The District will reimburse at a per-hour, straight-time rate for wages actually incurred but will not reimburse for 1) overtime or 2) costs of salaried staff.
- c. Reasonable, actual, out-of-pocket costs for the utilities indicated below, to the extent that such costs would not have been incurred but for the District's use of the Facility. (Both parties must initial all utilities to be reimbursed by the District):


- d. The Owner will submit any request for reimbursement to the District within 60 days after the cessation of use by the District. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.

**10. Insurance.** The District shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability, The District shall also carry New Jersey Worker's Compensation coverage in the amounts required under New Jersey Law and \$1,000,000 in Employers' Liability.

## 11. Parties' Contact Information.

### Owner:

Full Name of Owner	
Address	
24-Hour Point of Contact Name Title Work Phone Cell Phone Phone	
Address for Official Notices (only if different from above address)	

### Re-Unification Operator:

County/Municipality	
24-Hour Point of Contact Name Title Work Phone Cell Phone Phone	
Address for Official Notices (only if different from above address)	

WHEREFORE, this Agreement was entered into on the date set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and agree to each provision hereof, and hereby, acknowledge a copy hereof.

OWNER:

\_\_\_\_\_  
Owner (Legal Name)

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Name and Title (Printed)

\_\_\_\_\_  
Date

DISTRICT:

\_\_\_\_\_  
Owner (Legal Name)

\_\_\_\_\_  
By (Signature)

\_\_\_\_\_  
Name and Title (Printed)

\_\_\_\_\_  
Date